

NOTICE OF TRANSFER OF RESOURCE CONSENT TO ANOTHER PERSON

OFFICE USE

GL Code: 4738/0530

Consent No.: RM _____

Fee Paid: _____

Receipt Number: _____

Type of Resource Consent(s) To Be Transferred

Land Use Consent (use of beds of lakes and rivers)

Coastal Permit

Discharge Permit : Water Land Air

Water to take/dam/divert

Transfer Details

Resource Consent Number to be transferred: RM _____

Site(s) to which this application this application relates is described as:

Address: Number _____ Street/Road _____

Legal Description (or for water/coastal permits, Map Reference NZTM): _____

Date Transfer is Effective From: _____

Existing Consent Holder Details

Full name of **existing consent holder(s)** _____

Contact person or agent _____

Address for service * (see note below) _____

_____ Postcode _____

Phone _____ Mobile _____

Fax _____ Email _____

Address for Invoicing – if different from above *(see note below)

**All correspondence including the Decision Letter and Invoice will be sent to the "Address for Service". If the invoice is to be sent to a separate address, please specify.*

Existing Consent Holder Declaration

The consent holder declares that to the best of their knowledge the resource consent is in full compliance with all terms and conditions of the resource consent and as such, the consent holder's interest in the consent is hereby transferred, subject to the provisions of the Resource Management Act and any relevant consent conditions.

Signed _____ **Date** _____

(Signature of consent holder/person authorised to sign on behalf of applicant)

New Consent Holder Details

Full name of **new consent holder(s)** _____

Contact person or agent _____

Address for service * (see note below) _____

_____ Post Code _____

Phone _____ Mobile _____

Fax _____ Email _____

Address for Invoicing – if different from above *(see note below)

* All correspondence including the Decision Letter and Invoice will be sent to the "Address for Service". If the invoice is to be sent to a separate address, please specify.

New Consent Holder Declaration

I/we the undersigned have reviewed the consent conditions and we acknowledge that the consent is to be transferred as described above, and undertake to comply with all conditions of the resource consent. I/we undertake that I/we will be liable for annual charges and other monitoring and supervision charges associated with the consent, effective from the date of transfer.

It is understood by the current consent holder that all costs incurred by Nelson City Council for and incidental to the collection of any debt relating to consent processing costs and compliance monitoring charges of this resource consent prior to the date that the Transfer is issued, may be borne by you as consent holder as a debt due to the Council, and for that purpose the Council reserves the right to produce this document in support of any claim for recovery.

Signed _____ **Date** _____

(Signature of applicant/person authorised to sign on behalf of applicant)

Please refer overleaf for items to be provided with application form → → →

CHECKLIST: Have you included all of the following items?

The following items must be provided with the application form (see note (i) below)

		✓ x N/A
1	The fixed fee in accordance with the Nelson City Council Schedule of Fees & Charges (see Note (vi) below)	
2	Copy of CERTIFICATE OF TITLE (if applicable) <i>(Search Copy must be less than 3 months old and must include a Title Plan)</i>	
3	PLANS & DIAGRAMS - 1 copy <i>Relevant to the activity being proposed, (eg. site plan, location plan, elevations), and to a recognised scale, (eg. 1:100 or 1:200 if appropriate), and showing the boundaries, North point, and any other relevant information.</i>	
4	A FULL DESCRIPTION of the proposed activity (including new site details for transfers under s136(2)(b)(ii) and s137(3)(b) – 2 copies	
5	An ASSESSMENT OF ENVIRONMENTAL EFFECTS – 1 copy <i>For transfers for water permits under s136(2)(b)ii and transfer of discharge permits under s137(3)(b) (to another person on another site or to another site).</i> <i>The AEE must correspond with the scale and significance of the effects that the activity may have on the environment (Fourth Schedule Resource Management Act 1991).</i>	

Important Notes

- (i) The application will not be lodged for processing by Nelson City Council unless all the above items are included with the application form.
- (ii) Once this application has been formally received by the Council, it is available for public inspection.

For transfers for water permits under s136(2)(b)ii and transfer of discharge permits under s137(s)(b)

- (iii) This application will be checked for completeness, under Section 88 of the Resource Management Act 1991 (the Act).
- (iv) If the application is deemed to be **complete**, the application will be formally received as from the date of lodgement. The applicant will receive an acknowledgement letter within 5 working days advising that the application is formally received, and advising of the name of the Planner who will be processing the application.
- (v) If the application is deemed to be **incomplete** (at the Section 88 check) it will be **rejected** and returned to the applicant, within 5 working days, along with details of the missing information (or information that is needed in order for it to be deemed complete).
If the rejected application is re-lodged with the Council, it is treated as a new application, i.e. the processing clock starts from the date the application is re-lodged.
If the applicant does not re-submit the rejected application, the initial payment (deposit) will be returned to the applicant, minus the charges incurred to date (eg. for the Section 88 check by the Planner, and for administration time).
- (vi) After the application is formally received, the Council may make further requests, including: more information; additional consents; and/or written approvals from people that the Council considers are adversely affected by the proposal.
- (vii) Further charges may be imposed for processing the application, including public notification, and/or consideration by the Hearings Panel (Section 36 of the Act). If the application proceeds to limited or full notification, the notification fee must be paid prior to notification.