



Fees paid		Date Received	
Receipt No.		Received By	
Authentication No.		Building Consent No.	

## APPLICATION FOR AUTHENTICATION OF AN EXISTING SOLID FUEL BURNER

I/we wish to apply for authentication of the SMALL SCALE SOLID FUEL BURNING APPLIANCE under A2-55 of the Nelson Air Quality Plan, to authenticate whether it has a date of installation prior to 23 August 2003 and to provide an opinion as to whether the fire is an operable unit, in terms of the definition in A2-63A of the Nelson Air Quality Plan.

**METHOD** of authentication requested, pursuant to A2-55 (d) *(Please tick as appropriate)*

- (i) Valuation report or sale and purchase agreement dated prior to 23 August 2003, showing burner as a chattel
- (ii) Original invoice of the burner's installation
- (iii) Copy of the installer's office record (certified by a Justice of the Peace)
- (iv) Authentication report from a person authorised by the Council (fee payable of \$70)

**Property Address:** .....

Name (property owner) .....

Postal Address .....

Phone (daytime)..... (after hours).....

Contact details of tenant, *(if requesting an inspection under (iv) above,, and if property is tenanted):*

Tenant name.....Phone .....

*Note: The owner is required to make arrangements with the tenant for access to the property.*

- I/we have attached a copy of the documentation related to the authentication method requested *(Methods (i) to (iii))*
- I/we have attached a floor plan of the house which highlights the fire in question *(all methods)*
- I/we have paid the fee of **\$70.00** (incl GST) which covers the required inspection and administration to lawfully approve the fire. *(This is payable on application; method (iv) only)*

Signed (owner) .....Date .....

It is acknowledged that, as no records of the current small scale burner exist on Nelson City Council records, there is a need to establish the fire as **lawfully approved** in order for the appliance to be able to be replaced under the Nelson Air Quality Plan. If authentication is obtained, and if it is intended to replace the above appliance with a Nelson City Council authorised burner, a Building Consent will need to be lodged before the phase out date applicable to the Airshed in which the property is located and installation date of the existing woodburner (AQR.1 cc)

**DISCLAIMER:**

*This form is to be used only to request authentication under A2-55(d) of the Air Quality Plan, for the purposes of compliance with the Plan. An authentication report does not guarantee or imply that the solid fuel burning appliance has been correctly or safely installed, or that it meets the requirements of the Building Code. An authentication report does not remove from the owner any legal liability resulting from building work that does not comply with the Building Code. It is strongly recommended that the owner discusses the issue with their insurance company, and obtains a professional assessment of the safety of the appliance.*

**OFFICE USE ONLY:**

**Method under A2-55(d)**

- [    ]        (i)     Valuation report
- [    ]        (ii)    Original invoice of burner's installation
- [    ]        (iii)   Copy of installer's office record
- [    ]        (iv)    Authentication report from authorised person

**RECOMMENDATION**

**Methods (i) to (iii)**

[    ]        Documentation sighted .....

Comments (if required)

.....  
.....

[    ]        Approved                    [    ]        Not approved

Signed .....

Date.....

**OR**

**Method (iv) - inspection**

Inspection Booked for (date/time : .....

Officer (Authorised Person) Assigned: .....

[    ]        Solid Fuel Burner sighted and authenticated (*refer to attached authentication report*)

Signed.....

Date.....