

APPLICATION FOR COMMERCIAL VESSEL OPERATION LICENCE

OFFICE USE	
Licence No.	CO
Date stamp	

This application is for an annual licence pursuant to Clause 2.24 of the Nelson City Council Navigation Safety Bylaw 2012 (No 218) , authorising a person to operate (a) vessel(s) for commercial purposes with Nelson City Territorial Waters.

Licence Type: New Licence [] Renewal [] Exemption []

Applicant & Contact Details

Name _____

Contact person or agent _____

Postal Address _____

_____ Post Code _____

Phone _____ Mobile _____

Fax _____ Email _____

Signed _____ Date _____

(Signature of applicant/person authorised to sign on behalf of applicant)

Vessel Owner Details *(if different from Applicant)*

Name _____

Postal Address _____

_____ Post Code _____

Phone _____ Mobile _____

Fax _____ Email _____

Insurance Details

1. Insurance cover held: \$ _____

Note: All applicants should hold adequate third-party liability insurance (including for oil spills and removal wreck as appropriate)

2. Insurance agent name and 24 hour contact: *(optional)*: _____

3. Policy number(s) and provider(s): *(optional)* _____

Note: Providing agent contacts deems that the applicant authorises Nelson City Council to contact your agent in an emergency if you cannot be contacted after reasonable efforts, and request authorisation of necessary actions to minimise further loss or damage under your policy.

4. Alternative emergency name and contacts: *(optional)* _____

Note: This should be a staff member or other person who has authority to act or speak for the licensee if the owner cannot be contacted in an emergency.

Complete all of the sections on the following pages that are relevant to your operation.

Section A: For power-driven and sailing vessels under command of a qualified skipper

1. Name of qualified person(s) in charge of each vessel:

Attach copies of current first aid certificate, unless previously supplied, a copy of MNZ Certificate of Competency

2. Name the vessel(s) and/or vessel type and size this licence is to cover:

3. Usual marine VHF operating channels for vessel:

4. For each vessel, attach a copy of the Safe Ship Management Certificate, and the 'particulars' page from the management plan *(not required if no changes have occurred since this information was last supplied)*.
5. Attach a photograph of the vessel(s) if this is the first licence application for this vessel, or if the vessel has changed in appearance since the last photograph was submitted.

Section B: For power-driven and sailing vessels chartered as "bare boat" (without a qualified skipper)

1. Name the vessel(s) and/or vessel type and size this licence is to cover:

2. For each vessel, attach a copy of the Safe Ship Management Certificate, and the 'particulars' page from the management plan *(not required if no changes have occurred since this information was last supplied)*.
3. Attach a photograph of the vessel(s) if this is the first licence application for this vessel, or if the vessel has changed in appearance since the last photograph was submitted.
4. For initial applications provide a copy of the management plan in place which details:
 - (i) The way in which the competency of charterers is assessed prior to their departure in your vessel.
 - (ii) Limitations that are imposed on hours or places of operation.
 - (iii) Instructions provided to charterers concerning boat handling, operation of any radios, safety equipment, and advice about the local weather and tidal conditions.
 - (iv) Instructions provided to charterers on dealing with emergencies.
 - (v) The way in which charterers are to be supported if any of the vessel's gear fails.
 - (vi) The qualifications of persons carrying out assessment and instruction of charterers.

Section C: Sea kayaks or other vessels powered by oars (including paddle boards and kite boards)

1. For initial applications provide a copy of the management plan in place which details:
 - (i) The way in which the competency of hirers is assessed prior to their departure in your vessel.
 - (ii) Limitations that are imposed on hours or places of operation.
 - (iii) Instructions provided to hirers concerning boat handling, operation of any radios, safety equipment, and advice about the local weather and tidal conditions.
 - (iv) Instructions provided to hirers on dealing with emergencies.
 - (v) The way in which hirers are to be supported if any of the vessel's gear fails.
 - (vi) The qualifications of persons carrying out assessment and instruction of hirers.
 - (vii) Hazardous areas of operation, e.g. The Cut, Blind Channel at Tahunanui Beach

2. Provide details of minimum qualifications of "on the water" guides.

3. Specify the ratio of guides to customers: _____

4. Describe the type and number of kayaks or other vessels.

5. Describe and distinctive colours or markings that may identify your kayaks or other vessels.

6. I hereby declare that all kayaks operated by me are coloured to contrast with the marine environment [Bylaw clause 2.24.x]

DECLARATION

I (*please print name*) _____ *hereby state that this information provided*

in this application is to the best of my knowledge true and accurate.

Signature: _____ Date: _____