



Parking Policy

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1.0 Introduction

This Parking policy comprises the policies under clauses 5, 7 and 8 of the Parking and Vehicle Control Bylaw 2011 (207) ([1226779](#)), for:

1. Resident Parking (clause 5)
2. Carpool Parking (clause 5)
3. Reserved Parking (clause 7)
4. Mobility Parking (clause 8)
5. Senior Parking (clause 8)

1.1 Key Definitions (from Bylaw)

Carpooling Spaces - Means parking spaces which by resolution of the Council have been set aside as a place where vehicles with a carpooling permit can park.

Carpooling permit - Means a permit issued by Council in accordance with the carpooling policy and procedure.

Parking Permit - Means a ticket obtained in the manner prescribed by the bylaw, allowing a vehicle to use a space in a pay and display area for the authorised period designated on the ticket.

Parking Space or Space - Means any part of a road or of land under the control of the Council which is marked out by white lines for the parking of a motor vehicle and includes a parking space in a pay and display area, a parking space in a special parking area, a parking space in a metered area, and a parking space in a time Limited Parking Area.

Resident Parking Scheme - Means the provision on any road or on any land under the control of the Council of parking places for residents pursuant to a policy adopted by resolution of Council under this Bylaw, which may include provisions relating to the parking of vehicles used by non-residents.

Resident Permit - Means a permit to park a vehicle on a road, or any land under the control of the Council, supplied by the Council under this Bylaw to a resident, in accordance with a resident parking scheme.

Senior Parking Pass scheme - Means a scheme which allows drivers of 65 years age or older with a valid drivers licence to apply for a Senior Parking Pass which allows concessions on parking in the Central Business District.

2.0 Objectives

To ensure that Council has a consistent and transparent basis for the management of:

- Resident Parking
- Carpool Parking
- Reserved Parking
- Mobility Parking
- Senior Parking

under clauses 5, 7 and 8 of the Parking and Vehicle Control Bylaw 2011 (207).

3.0 Policies

3.1 Resident Parking

To ensure that residents with significant parking constraints are able to park near to their properties. These constraints relate to properties located outside the CBD, where there is an on street parking shortage and where formed off-street parking cannot be provided.

In order to be eligible for a Resident Parking Permit an applicant must have no off street parking nor the potential to create off street parking. Applications are also assessed against relevant Asset Management Plans to ensure the necessity of a permit in that area.

3.2 Carpool Parking

To encourage commuters to car pool and thereby help to reduce vehicle congestion and long stay parking demand (refer schedule 4 of the Bylaw for the location of these parking spaces).

In order to be eligible for a Carpooling Permit the following criteria must be met:

- Minimum of two vehicles in the carpool application
- Applicants must be the registered owners of the vehicles (but may live at the same address)
- Applicants must be working in the Nelson CBD for purpose of carpooling

3.3 Reserved Parking

Provide for reserved parking to those users who are not covered by other parking schemes in this policy and have demonstrated a need which has private benefits to a specific type of user which outweighs the cost to the public of having these parking spaces reserved.

The category of user covered by this reserved parking policy includes:

3.3.1 Councillors, Mayor and Executive Managers

This policy for parking permits applies to:

- Nelson City Council councillors
- Executive team members
- Justices of the Peace
- The Chief Executive and Mayor of Tasman District Council
- Others as authorised by Executive Manager Regulatory

and may only be used whilst on Council business.

3.3.2 Environmental Inspections Limited Parking Permits

This policy for parking permits applies to Environmental Inspections Limited staff members on Council business. This is to ensure that Environmental Inspections Limited are able to respond promptly to customer complaints.

3.3.3 Parking Permit for Visitor on Official Business

The policy allows temporary parking permits to be issued to visitors on official business in the city. These are people who are on official Council business where a request for a parking permit has been made by the Mayor or Chief Executive to Administration Advisers.

3.3.4 Parking Permit or No Stopping Sign for Tradespeople in Central Business District

The policy allows tradespeople working within the Central Business District to use a car park for an extended period for maintenance work. A permit or no stopping sign can be issued immediately if the tradespeople meet the criteria and submit a completed application. Criteria include:

- Permits/signs shall only be issued for goods service vehicles, trucks and trailers necessary to service construction and/or maintenance work being carried out on the road or adjacent property where it is essential that such vehicles be immediately available during the course of that work
- The maximum term of issue is 1 month unless authorised by the Manager Parking.
- Permits/signs may be refused, reclaimed, cancelled, or amended subject to the discretion of the Manager Parking.

The Council reserves the right not to issue permits/signs between 15 December and 15 January.

3.3.5 Permit for Mobility Parking Permit Holders who Work in the City

The policy allows holders of a Mobility Parking Permit (refer section 3.4 below), who are working in the city, to exceed the maximum allowed duration of stay in a parking space, providing they meet the criteria and submit a completed application. Criteria include:

- Applicant must hold a Mobility Parking Permit valid for the duration of the period applied for.
- Applicant must provide proof of employment for the duration of the period applied for (e.g. letter from employer).
- The maximum term of issue is one year unless authorised by the Manager Parking.
- Permits may be refused, reclaimed, cancelled, or amended subject to the discretion of the Manager Parking.

3.4 Mobility Parking

To encourage improved accessibility to the CBD for mobility parking permit holders.

The mobility parking permit scheme is a nation-wide scheme which provides permits for New Zealanders with disabilities. It is managed in partnership with:

- CCS Disability Action – who manages and issues permits, and advocates to improve the scheme
- Doctors or GPs - who assess people to determine their eligibility
- Local councils - who provide and monitor on-road parking spaces
- New Zealand Transport Agency (NZTA) manages the legislation around parking requirements and fines

It is not the role of Council to issue mobility parking permits, these are instead managed and issued by CCS Disability Action. Information on eligibility criteria and how to apply for a mobility parking permit are available at

www.mobilityparking.org.nz.

A permit is, however, available from Council that provides extended parking limits for Mobility Parking Permit holders who work in the city. Refer section 3.3.5.

It is Council's role to provide, and monitor the use of, these parking spaces as outlined in the Nelson City Council parking and Vehicle Control Bylaw 2011 (No 207).

3.5 Senior Parking Pass

To enable improved access to the CBD for senior Nelson residents.

To qualify, an applicant must provide:

- Proof that they are a Nelson City resident (e.g. rates or electricity bill)
- Proof of a valid drivers licence
- Proof that they are 65 years of age or older
- Details of their vehicle's make, colour and registration

Permits are vehicle specific and limitations apply:

- It cannot be used on any restricted parking, e.g. loading zone or P10
- It cannot be used anywhere on Trafalgar Street
- Vehicles parked in excess of the allocated time will receive an infringement notice.