

Notification of an organised event in the city centres City Amenity Bylaw

Receipt number _____ SR number: _____ Date received: _____ (NCC to complete)

EVENT DETAILS FOR INFORMATION PURPOSES

Event Organiser:

Address for correspondence:

Email:

Phone:

Mobile:

DETAILS OF EVENT:

Date of the proposed event:

Location of the proposed event: (describe in detail the location and area of proposed use):

Will the event involve erecting any structures or placing any item, material or thing in,
on or over a public place in the city centres? (Circle one)

Yes/No

If yes, give details:

Will the event involve the use of a road for anything other than carrying traffic? (Circle one)

Yes/No

If yes, give details:

How many people are estimated to take part in this event?

What is the purpose of the event?

Give details of what the event/use of public amenities will involve:

Give details of how you consider traffic or pedestrian
thoroughfare might be impacted?

Applicant Name

Signature of applicant:

**Please return this form to: Customer Service Centre, Nelson City Council, 110 Trafalgar Street
Freepost 76919, Po Box 645 Nelson 7040 Phone 03 546 0200 Email enquiry@ncc.govt.nz**