



# AGENDA

**Ordinary meeting of the**

**Nelson City Council**

**Monday 23 March 2015  
Commencing at 9.00am  
Council Chamber  
Civic House  
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese, Councillors Luke Acland, Ian Barker, Ruth Copeland, Eric Davy, Kate Fulton, Matt Lawrey, Brian McGurk, Paul Matheson (Deputy Mayor), Gaile Noonan, Pete Rainey, Tim Skinner, and Mike Ward

## **Opening Prayer**

## **Apologies**

### **1. Confirmation of Order of Business**

### **2. Interests**

2.1 Updates to the Interests Register

2.2 Identify any conflicts of interest in the agenda

### **3. Public Forum**

### **4. Mayor's Report**

### **5. Adoption of the Consultation Document for the Long Term Plan 2015-25 and Related Documents** **5-10**

Document number A1317555

Recommendation

***THAT the report Adoption of the Consultation Document for the Long Term Plan 2015-25 and Related Documents (A1317555) and its attachments***

- ***Table of Related Documents (A1327845);***
- ***Community Outcomes (A1327824);***
- ***Council Activity Summaries (A1328285);***
- ***Forecasting Assumptions (A1323797);***
- ***Financial Strategy (A1328267);***
- ***Infrastructure Strategy (A1250365);***
- ***Statement on Fostering Maori Participation in Council Decision Making (A1326838);***
- ***Revenue and Financing Policy (A1323785);***
- ***Funding Impact Statement (A1323806);***

- **Development Contributions Policy (A1274615);**
- **Schedule of Charges (Resource Consent Fees and Charges) (A1330801);**
- **Rates Remission Policy (A1323787);**
- **Financial Statements (Accounting Information) (A1328280);**
- **Liability Management Policy (A1261456);**
- **Investment Policy (A1261457);**
- **Council Controlled Organisations (A1323791);**
- **Consultation Document (A1322055) be received.**

**AND THAT the Community Outcomes (A1327824), Council Activity Summaries (A1328285), Forecasting Assumptions (A1323797), Financial Strategy (A1328267), Infrastructure Strategy (A1250365), the Statement on fostering Maori participation in Council decision making (A1326838), Revenue and Financing Policy (A1323785); the Funding Impact Statement (rates) (A1323806); the Development Contributions Policy (A1274615); the Rates Remission Policy (A1323787); the Financial Statements (Accounting Information) (A1328280); the Liability Management Policy (A1261456); the Investment Policy (A1261457) and the Council Controlled Organisations (A1323791) be adopted as supporting information for the Consultation Document as required by section 93 G of the Local Government Act 2002;**

**AND THAT , having considered all the reasonably practicable options, the revised Development Contributions Policy (A1274615), Revenue and Financing Policy (A1323785), Funding Impact Statement (Rates) (A1323806), and Rates Remission Policy (A1323787) be adopted for concurrent consultation with the Consultation Document under the provisions of section 82 of Local Government Act 2002;**

**AND THAT the Schedule of Charges (Resource Consent Fees and Charges) (A1312784) be adopted for concurrent consultation with the Consultation Document under the provisions of section 83 of Local Government Act 2002;**

**AND THAT the Long Term Plan 2015-25 Consultation Document (A1322055) be adopted for a public submission process to run from 24 March to 4.30pm on 24 April 2015;**

**AND THAT the Mayor and Chief Executive be delegated to make any necessary minor editorial amendments prior to the documents being released for public consultation.**

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## **Adoption of the Consultation Document for the Long Term Plan 2015-25 and Related Documents**

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### **1. Purpose of Report**

- 1.1 To adopt the Consultation Document for the Long Term Plan 2015-25 and related documents.

### **2. Recommendation**

***THAT the report Adoption of the Consultation Document for the Long Term Plan 2015-25 and Related Documents (A1317555) and its attachments***

- ***Table of Related Documents (A1327845);***
- ***Community Outcomes (A1327824);***
- ***Council Activity Summaries (A1328285);***
- ***Forecasting Assumptions (A1323797);***
- ***Financial Strategy (A1328267);***
- ***Infrastructure Strategy (A1250365);***
- ***Statement on Fostering Maori Participation in Council Decision Making (A1326838);***
- ***Revenue and Financing Policy (A1323785);***
- ***Funding Impact Statement (A1323806);***
- ***Development Contributions Policy (A1274615);***
- ***Schedule of Charges (Resource Consent Fees and Charges) (A1330801);***
- ***Rates Remission Policy (A1323787);***
- ***Financial Statements (Accounting Information) (A1328280);***
- ***Liability Management Policy (A1261456);***
- ***Investment Policy (A1261457);***
- ***Council Controlled Organisations (A1323791);***
- ***Consultation Document (A1322055) be received.***

***AND THAT the Community Outcomes (A1327824), Council Activity Summaries (A1328285), Forecasting Assumptions (A1323797), Financial Strategy (A1328267), Infrastructure Strategy***

**(A1250365), the Statement on fostering Maori participation in Council decision making (A1326838), Revenue and Financing Policy (A1323785); the Funding Impact Statement (rates) (A1323806); the Development Contributions Policy (A1274615); the Rates Remission Policy (A1323787); the Financial Statements (Accounting Information) (A1328280); the Liability Management Policy (A1261456); the Investment Policy (A1261457) and the Council Controlled Organisations (A1323791) be adopted as supporting information for the Consultation Document as required by section 93 G of the Local Government Act 2002;**

**AND THAT , having considered all the reasonably practicable options, the revised Development Contributions Policy (A1274615), Revenue and Financing Policy (A1323785), Funding Impact Statement (Rates) (A1323806), and Rates Remission Policy (A1323787) be adopted for concurrent consultation with the Consultation Document under the provisions of section 82 of Local Government Act 2002;**

**AND THAT the Schedule of Charges (Resource Consent Fees and Charges) (A1312784) be adopted for concurrent consultation with the Consultation Document under the provisions of section 83 of Local Government Act 2002;**

**AND THAT the Long Term Plan 2015-25 Consultation Document (A1322055) be adopted for a public submission process to run from 24 March to 4.30pm on 24 April 2015;**

**AND THAT the Mayor and Chief Executive be delegated to make any necessary minor editorial amendments prior to the documents being released for public consultation.**

### **3. Background**

- 3.1 Every three years Council is required, under the Local Government Act 2002, to prepare and adopt a Long Term Plan (LTP) containing Council's budgets, activities, plans and policies relevant to the 10 year work programme. It must, under amendments to the Act that came into force in 2014, use a Consultation Document as the basis of its consultation with the community and ensure this is a fair representation of the matters to be included in the LTP, explaining the choices facing Council over the 10 years of the Plan and the consequences of these.

- 3.2 Council workshops to develop the work programme, budgets and policies underpinning the LTP began in March 2014 and continued over the next 11 months.
- 3.3 Pre-consultation with the community on issues key to the LTP were held in over a one month period from 16 September – 15 October 2015, with groups and individuals representing different sectors of the community. Over 150 organisations and individuals participated in pre-consultation meetings on the arts, sport, youth, environment, social, older adults and heritage. Individual meetings were organised for anyone unable to attend a session. Other pre-consultation included meetings between iwi and the Nelson and Tasman Mayors and a number of interactions with the economic/business sector including the City Planning Day on 23 September.
- 3.4 Based on guidance from Council workshops and community pre-consultation, officers worked closely with the Mayor to prepare a draft work programme for the 10 year period. A Council workshop from 19-22 January considered the draft programme in detail. Following that the Mayor presented a draft Consultation Document which was approved by Council on 12 February 2015 for audit purposes.
- 3.5 A revised Consultation Document (Attachment 1) is now ready for adoption for the purpose of community consultation. Changes to the document are highlighted. Some of the changes result from revised population projections provided by Statistics New Zealand in February which show Nelson on a medium growth path (as indicated earlier by officers, the high growth recorded in the census was likely to have been due to net inwards migration linked to the Christchurch earthquakes). Other changes were a result of the audit process or corrections to minor errors or editorial improvements.

The Consultation Document, when published, will include a report from the Auditor General confirming that it meets its purpose and on the quality of the underlying information and assumptions. Council must first adopt the Consultation Document before that report can be provided.

## **4. Discussion**

### **Related Documents**

- 4.1 As a result last year's amendments to the Local Government Act 2002 the process for consultation on a range of LTP related documents has become much more complex. As Council now consults on a summary of the LTP each related document must be advertised and made available separately (see Attachment 2 for a table summarising documents and their status).
- 4.2 There is a risk that the community will find this a confusing process and efforts will be made to simplify the process and its many documents as far as possible. It is intended to use a single submission form for all

feedback on the Consultation Document and related information, policies, charges etc. All submissions will be heard during a single hearings process and considered during one deliberations meeting. Many of these documents will then come together to form the Long Term Plan 2015-25 which will be adopted on 23 June. Some, such as the Resource Consent Fees and Charges, will be adopted separately at the same meeting.

- 4.3 Some of the documents are provided as additional information to inform submitters, some require a special consultative procedure and others require a consultation under section 82 of the Act.
- 4.4 The consultation process, which must run for one calendar month, opens on 24 March 2015 and closes at 4.30 pm on 24 April. Hearings are scheduled for 6,7,8 and 11 May and deliberations for 19,20,21 May. Final adoption of the LTP and other documents will be on 23 June.
- 4.5 Council's Significance and Engagement Policy has been used as a guide to identify the issues included in the Consultation Document.
- 4.6 As required by section 93 G of the Local Government Act 2002 Council must adopt the Consultation Document after it has adopted the other documents which support it.

## **5. Options**

- 5.1 Council can choose to amend or delay release of the attached documents provided as supporting information or for parallel consultation but that would put at risk the remainder of the timetable for completing the LTP within statutory timeframes. The documents have been developed as part of an intensive process to review and test the 10 year work programme and so should reflect Council's views.
- 5.2 Development of a Consultation Document is a legal obligation under sections 93B and 93C of the LGA 2002. Council can choose to amend the Consultation Document or delay its release to the community but that would put at risk the remainder of the timetable for completing the LTP within statutory timeframes.

## **6. Assessment of Significance against the Council's Significance and Engagement Policy**

- 6.1 The development and adoption of Council's Long Term Plan 2015-25 is a significant matter and the consultation on the attached documents is at a level that is appropriate to that significance.

## **7. Alignment with relevant Council Policy**

- 7.1 The Consultation Document is an essential part of the development of the Long Term Plan 2015-25 which will set out Council's 10 year work programme.
- 7.2



## 8. Consultation

- 8.1 Council is required to follow the special consultative procedure to seek public feedback to inform the Long Term Plan 2015-25 (Local Government Act (LGA) 2002 section 93A, section 93 subsection (2) and section 83).
- 8.2 Council is also required to consult on a number of other matters at the same time as the Consultation Document. Some matters will be consulted on using a special consultative procedure, but for others the Council can use its discretion so long as it considers the principles of consultation and information requirements set out in section 82 and 82A of the LGA 2002.
- 8.3 It is proposed for the following documents to be consulted on concurrently with the Consultation Document:
- Development Contributions Policy
  - Revenue and Financing Policy
  - Funding Impact Statement (rates)
  - Schedule of Charges (Resource consent fees and charges)
  - Rates Remission Policy
- 8.4 To simplify matters for the public it is also proposed that they be able to make submissions on the above documents at the same time as the special consultative procedure for the Consultation Document.
- 8.5 Consultation on all of the documents specified in paragraph 8.3 as well as on the Consultation Document will run from 24 March 2015 to 4.30pm on 24 April 2015.
- 8.6 The aim of the consultation process is to:
- improve public awareness and understanding of Council's Long Term Plan 2015-25
  - seek public views on the key issues, proposals and options for the Long Term Plan 2015-25
  - meet statutory requirements for consultation on the Long Term Plan and related decisions

## 9. Inclusion of Māori in the decision making process

- 9.1 Māori will be consulted as part of the overall process. A pre-consultation hui with iwi was held on 22 September 2014 and the Mayor will be meeting again with iwi in April to discuss the Consultation Document.

## 10. Conclusion

- 10.1 It is recommended that the Consultation Document and related documents be adopted to support the consultation process for the Long Term Plan 2015-25.

Nicky McDonald  
**Senior Strategic Adviser**

## **Attachments**

- Attachment 1: Table of Related Documents ([A1327845](#))
- Attachment 2: Community Outcomes ([A1327824](#))
- Attachment 3: Council Activity Summaries ([A1328285](#))
- Attachment 4: Forecasting Assumptions ([A1323797](#))
- Attachment 5: Financial Strategy ([A1328267](#))
- Attachment 6: Infrastructure Strategy ([A1250365](#))
- Attachment 7: Statement on fostering Māori participation in Council decision making ([A1326838](#))
- Attachment 8: Revenue and Financing policy ([A1323785](#))
- Attachment 9: Funding Impact Statement (rates) ([A1323806](#))
- Attachment 10: Development Contributions policy ([A1274615](#))
- Attachment 11: Schedule of Charges (Resource Consent Fees and Charges) ([A1330801](#))
- Attachment 12: Rates Remission policy ([A1323787](#))
- Attachment 13: Financial Statements (Accounting Information) ([A1328280](#))
- Attachment 14: Liability Management policy ([A1261456](#))
- Attachment 15: Investment policy ([A1261457](#))
- Attachment 16: Council Controlled Organisations ([A1323791](#))
- Attachment 17: Consultation Document ([A1322055](#))