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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
held  
**9.30 am, Wednesday, 30 August 2017**  
at  
**Saxton Netball Pavilion, Stoke, Nelson**

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**Present:** Councillors T King, K Maling (Tasman District Council),  
Councillors T Skinner, G Noonan (Nelson City Council)

**In Attendance:** Tasman District Council: Community Development Manager (Susan Edwards), Reserves & Assets Projects Officer (Glenn Thorn), Executive Assistant (Tracey Barron)  
Nelson City Council: Community Services Manager (Chris Ward), Property Projects Advisor (Ian Wallace), Manager Capital Projects (Shane Davies), Property, Parks and Facilities Asset Planner (Paul Harrington), Property and Facilities Asset Planner (Jock Edmondson)

**Part Attendance:** Leases Officer (Jules Read), Policy Advisor (Gabrielle Thorpe), Manager Parks and Facilities (Rosie Bartlett)

**1 OPENING, WELCOME**

Meeting opened at 9.35am. Susan Edwards, Community Development Manager, chaired the initial part of the meeting, welcoming everyone in attendance. Hayden Bryant, Facility Manager Saxton Stadium, provided a safety briefing of the Netball Pavilion.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**8 REPORTS**

**8.1 Appointment of Chairperson for 30 August 2017 meeting**

This report was taken as read. Members appointed Cr Tim King to Chair the meeting.

**Moved Cr Maling/Cr Skinner  
SFC17-08-7**

**That the Saxton Field Committee**

- 1. receives the Appointment of Chairperson for 30 August 2017 meeting report SFC17-08-01; and**
- 2. appoints Cr King as Chairperson of the 30 August 2017 meeting.**

**CARRIED**

Cr King took over chairing the meeting.

**3 PUBLIC FORUM**

Malcom Saunders and Murray Cameron spoke to the Committee on the proposed Champion Green Pavilion project. Plans for the project had previously been circulated by email to Committee members, and Nelson City Council and Tasman District Council staff. Mr Cameron advised the Committee that the Tasman Wheelers Cycling Club had formed the Champion Green Pavilion Group which represented several sporting groups. Mr Cameron and Mr Saunders tabled the Champion Green pavillion and in-line skating track proposals and requested the opportunity to discuss the proposals further. Mr Saunders advised the plans provided were drawn by Alan Bartlett, Architect.

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

A question was raised with regard to the link road from Champion Road to the Velodrome and which financial year's budget the project is in. Ms Edwards advised the first stage of the link road from Champion Road to the Velodrome was provided for in the last financial year but the funding is proposed to be carried forward by the two Councils into the current year's budget. The project includes the provision of a walkway link from the Velodrome to Saxton Drive.

**Moved Cr Skinner/Cr Maling  
SFC17-08-8**

**That the open minutes of the Saxton Field Committee meeting held on Wednesday, 14 February 2017, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**7 PRESENTATIONS**

Nil

## **8 REPORTS (Continued)**

### **8.2 Saxton Field Capital Development Projects, Operations and Maintenance Funding Split for Nelson City and Tasman District Councils**

Ms Edwards took this report as read.

Ms Edwards advised that population estimates show the Nelson and Tasman regions populations were now fairly equal. She noted that the Saxton Field facilities are being used for some sporting codes by people living in Golden Bay and Murchison. The Golden Bay and Murchison communities had previously been excluded from the funding formula for the complex. Given these matters a 50-50 split is considered by staff at both Councils to be appropriate moving forward.

A question was raised on how often the funding split was reviewed. Ms Edwards advised there has previously been no specific set date for a review.

**Moved Cr Maling/Cr Noonan  
SFC17-08-9**

**That the Saxton Field Committee:**

- 1. receives the report SFC17-08-02 Saxton Field Capital Development Projects, Operations and Maintenance Funding Split for Nelson City and Tasman District Councils (R7617) and its attachment A31270; and**

- 2. recommends to the two Councils:**

**That the Tasman District and Nelson City Councils approve the funding split for Saxton Field Capital Projects and Renewals (excluding any community contribution payable), and Operations and Maintenance accounts, as from 1 July 2018, at 50% from Nelson City and 50% from Tasman District, subject to both Nelson City and Tasman District Councils passing this resolution.**

**CARRIED**

### **8.3 Proposed Saxton Field Capital Works Programme for Consultation Through Long Term Plans 2018-2028**

Ms Edwards introduced the report. She noted that the Capital Works Programme is heavily loaded over the first five years of the Long Term Plan draft budgets. Ms Edwards advised the Committee they may wish to consider spreading the projects more evenly over the 10 year period. She suggested three projects that the Committee may wish to consider moving out, including the Champion Drive Link, the Champion Green facility and the BMX track.

Discussion ensued on if there was a need to have a Pavilion for the BMX track and how much of the \$385,00 was Pavilion cost.

The Committee noted that the Tasman Wheelers had advised the proposed Champion Green Pavilion was for multi use by multiple codes, so this could include BMX track users.

The Committee was of the view that there are already a number of pavilions on site at Saxton Field and that some of these could possibly be under-utilised.

Discussion ensued on the in-line skating track and the Committee noted that staff had proposed that the track be outside of the proposed 10 year budget for the upcoming Long Term Plan.

The Committee agreed immediate action was required to seal the car parking area at the new small bore and cricket facility. Staff were asked to arrange for this to be completed as a matter of priority. Staff would investigate whether it would be possible to seal the small bore and cricket facility carpark from within the current financial year's budget for Saxton Field.

For clarity Mr Thorn advised number 18 on the capital works programme was for Alliance Green car parking was not for the small bore and cricket facility parking.

Following the discussion, suggested amendments were made to the following items on the Capital Works Programme:

- Item no.2 - The Champion Drive Link (stage 2 from the Velodrome to Saxton Drive) to be moved out to Year 7 (2024/2025) of the upcoming Long Term Plan; and
- Item no.15 - BMX track development budget in Year 4 (2021/2022) to be reduced to remove the Pavilion component.

**Moved Cr Noonan/Cr Skinner  
SFC17-08-10**

**That the Saxton Field Committee**

- 1. receives the Proposed Saxton Field Capital Works Programme for Consultation Through Long Term Plans 2018-2028 report; and**
- 2. recommends to Tasman District Council and Nelson City Council that they adopt, in principal, the capital works programme for Saxton Field contained in Attachment 1 to Report SFC17-08-03 for incorporation into their draft budgets as part of their Long Term Plan 2018-2028 processes, instructing staff to make the following amendments prior to reporting the recommendation to the two Councils:**
  - a. move out the \$967,000 for constructing the road link from the Velodrome to Saxton Drive to Year 7 (2024/2025); and**
  - b. provide for the BMX track in 2021/2022 but remove the associated pavilion costs; and**
  - c. discuss the scope and budget for the Champion Green proposed facility with the user groups.**

**CARRIED**

#### **8.4 Saxton Velodrome Funding**

Mr Thorn spoke to the Committee on the updated Velodrome budget and the request for additional funding from Nelson City Council. He noted that Tasman District Council had already agreed to provide its share of the additional project cost.

Mr Thorn noted that there will be some small contract savings as the project is finalised and that he was of the view that the project cost would not increase above the \$2.042 million.

Mr Thorn told the Committee there was as yet no agreed date with Downer for sealing of the velodrome, but that it was likely to be in October.

A question was raised by the Committee on the overspend and increase in funds required from both Councils, and why this was requested as 'unbudgeted' funds. Mr Ward spoke to the Committee advising that once a funding split was in place there was no ability to change that arrangement without coming back to Council for approval. Following discussion Councillors asked to remove 'unbudgeted' from the resolution and Nelson City Council would look to fund the \$52,000 required from within existing budgets.

**Moved Cr Noonan/Cr Maling  
SFC17-08-11**

**That the Saxton Field Committee**

- 1. receives the Saxton Velodrome Funding report SFC17-08-04 and the attached report from Nelson City Council (R8060); and**
- 2. recommends to the Nelson City Council that it:**
  - 2.1 approves an increase in Nelson City Council's contribution for the Saxton Velodrome project of \$52,000 (up to a maximum of \$879,000); and**
  - 2.2 notes that Tasman District Council has increased its contribution to \$755,540.**

**CARRIED**

**8.5 Update on Saxton Field Capital Projects**

Mr Thorn provided a verbal update on the Saxton Velodrome project status.

A question was asked on seepage on the track. Mr Thorn advised there had been a one metre patch on the western corner which has been assessed by a geotechnical engineer who at this stage did not think it would be a concern.

Mr Thorn advised that mega flow and a cut-off drain had been installed to eliminate rainwater seepage issues.

In reply to a question asked on the Velodrome being open to the public, Mr Thorn advised that the Velodrome would be available to the public provided a scheduled event booking was not taking place.

Jock Edmondson advised the tender for the Champion Drive link to the Velodrome was underway. He noted that the walkways were also about to go to tender. The walkways will increase pedestrian ease of getting to each part of Saxton Field and reduce people walking on the internal roads.

Discussion ensued on carparks and bus parks.

It was noted planting of Saxton Creek had started.

**Moved Cr Maling/Cr Skinner  
SFC17-08-12**

**That the Saxton Field Committee**

1. receives the Update on Saxton Field Capital Projects Report SFC17-08-05.

**CARRIED**

## **9 CONFIDENTIAL SESSION**

### **9.1 Procedural motion to exclude the public**

**Moved Cr Noonan/Cr Skinner  
SFC17-08-13**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

#### **9.1 Appointment of Independent Chair to Saxton Field Committee**

<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interest(s) protected (where applicable)</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

#### **9.2 Community Lease - Change to Lease Term - Target Shooting Nelson**

<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interest(s) protected (where applicable)</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

	(including commercial and industrial negotiations).	reason for withholding exists under section 7.
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**CARRIED**

The meeting concluded at 10.55 am

Date Confirmed:

Chair:

Confirmed