

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE
HELD IN THE COUNCIL CHAMBER, CIVIC HOUSE, TRAFALGAR STREET,
NELSON ON THURSDAY 28 AUGUST 2008 COMMENCING AT 9.04AM**

PRESENT: Councillor P Rainey (Chairperson), His Worship the Mayor (K Marshall), Councillors G Collingwood, D Henigan, M Holmes, A Miccio, R Reese, D Shaw and G Thomas

IN ATTENDANCE: V Altmants (Chief Executive), S Coleman (Divisional Manager Community Services), Sara Shalders (Youth Councillor) and J Costello (Administration Adviser)

APOLOGIES: Apologies were received and accepted from Councillors I Barker, A Boswijk (Deputy Chairperson), M Cotton and A McAlpine

1.0 PUBLIC FORUM

1.1 Ngawhatu Pool Users Incorporated

Mrs Thelma Creighton (President Ngawhatu Pool Users Inc), Mr Jos Pattison (Treasurer Ngawhatu Pool Users Inc), Mr Pat Heaphy (Home Support) and Ms Lisa Lawrence (Ngati Koata) addressed the Committee regarding the future use of the Ngawhatu Therapeutic Pool, as the lease expires in 2011.

The presenters advised that current use of the Ngawhatu Pool includes therapeutic care and service to over 30,000 visits to the pool per year, has regular permanent bookings, takes casual bookings and is entirely self funding.

Members of the Ngawhatu Pool Users Incorporated (The Society) and supporting parties requested that the Council give serious consideration to seeding the land upon which the pool is situated to reserve status, to secure access to the pool, and negotiate on behalf of the Society with the land owner to extend the existing lease for a period of ten years at a minimum, with a right of renewal.

Mr Heaphy and Ms Lawrence advised that as organisations that utilised the pool for their clients, it was invaluable to have such a facility in the city.

Mr Pattison confirmed that there were no major issues with the equipment, however should one arise there were funds available for repair.

He also confirmed that the Society had written to the land owner Stoke Valley Holdings, however to date no correspondence had been received back. Mr Pattison confirmed that the presentation to the Council was not seeking any funding, and that all those involved with the pool were volunteers, therefore there were no wages involved.

A copy of the information tabled accompanies the minutes (refer Document No 693200)

1.2 Melrose House – Colonel Noel Percy Adams Trust

Mr Joe Waller (Colonel Noel Percy Adams Trust) presented his request to the Committee for an agreement to be put in place between the Council and the Colonel Noel Percy Adams Trust (the Society) as opposed to a lease, and he presented a fifth

option for the Committee to consider when discussing the staff report that had been prepared for member's consideration.

In speaking to the Committee, Mr Waller tabled a document detailing information that he considered to have been confused in the staff report and additional details to support the proposed Memorandum of Agreement regarding Melrose House that Mr Waller had circulated prior to the meeting. A copy of these documents accompanies the minutes (refer document number 693231).

Mr Waller confirmed that the Society had submitted its registration with the Charities Commission, but was yet to hear of the outcome due to a processing backlog at the Charities Commission.

2.0 CONFIRMATION OF MINUTES

Resolved

THAT the minutes of a meeting of the Community Services Committee, held on Thursday 17 July 2008, be confirmed as a true and correct record.

Miccio/Shaw

Carried

3.0 COMMUNITY SERVICES COMMITTEE STATUS REPORT – AUGUST 2008

Document No 646443, dated August 2008 (V6), agenda pages 9-12 refer.

Resolved

THAT the Community Services Status Report (August 2008) be received.

Holmes/Shaw

Carried

4.0 COMMUNITY SERVICES MAJOR PROJECTS 2007/08 AS AT 30 JUNE 2008

Document No 658798, dated 21 August 2008, agenda pages 13-14 refer.

Manager Community Projects, Andrew Petheram presented the report.

Resolved

THAT the Community Services Major Projects 2007/08 as at 30 June 2008, be received.

Shaw/His Worship the Mayor

Carried

5.0 FINANCE STATEMENT FOR 12 MONTHS ENDED 30 JUNE 2008

Document Number 688113, dated 21 August 2008, agenda pages 15-25 refer.

The Chief Financial Officer, Chris Fitchett presented the report.

Resolved

THAT the report be received and the variations be noted.

Thomas/Holmes

Carried

6.0 NELSON ARTS FESTIVAL PRESENTATION

Festival Director, Annabel Norman and Festival Co-ordinator, Sophie Kelly presented an overview of the 2008 Nelson Arts Festival.

They confirmed that 33% of the funding was received through private sponsorship, which had seen the sponsorship from small business significantly grow. 37% of the funding was through the box office and sundry, and there was a 30% contribution from the Council.

Ms Norman advised that the contribution from the Council had also grown significantly, however there had been a growth in the costs, which had resulted in the budget increasing. She confirmed that a slightly smaller programme was being delivered in 2008, but quality had not been compromised.

It was confirmed that the total cost of the Festival was \$660,000 with just under a third of that cost being funded by the Council, which included staff time and Council overheads.

It was also confirmed that Upper Trafalgar Street would be closed from 18 October through until 27 October.

7.0 ADOPTION OF THE SAXTON FIELD RESERVE MANAGEMENT PLAN

Document No 684968, dated 5 August 2008, agenda pages 26-27 refer.

Manager Community Policy and Planning, Nicky McDonald, presented the report.

Concern was expressed at the limited detail recorded under the pre-European history section in Appendix 1 of the Reserve Management Plan (RMP), and it was queried what level of consultation had occurred with iwi.

Staff advised that the history was researched through the Museum, and its advice had been that because the area was swamp use had been minimal. Contact had been made with iwi but no specific feedback had been received.

Staff stated that if the RMP was not adopted, then if any part of the Reserve was to be leased, it could not be done without going through a separate consultation process.

The Chief Executive advised that it was possible to defer the adoption of the RMP, to allow further discussion on the history component with iwi, and also with TDC, however he was mindful that this was the last step in a long process and that the draft RMP had been before the Council previously.

He also stated that he could not see any reason why the RMP itself could not be adopted without the Appendix, which he considered to be a sensible way forward. He confirmed that he was not aware of iwi feeling disenfranchised about the process.

Councillor Reese stated that she was not comfortable with the imbalance between the short statement on pre-European history and the several pages detailing events to the present day. She felt the process did not align with the spirit of discussions the Council had had to date with iwi, and she was seeking confirmation that iwi were comfortable with the pre-European history statement, as currently detailed in the Appendix.

It was also queried why the RMP did not make any mention of the contribution that Marsden House makes with the trees, and the Manager Community Projects advised that he did not think it needed special mention, and confirmed that the planting would continue.

Resolved

THAT the Saxton Field Reserve Management Plan, as amended by the Working Party following considerations of submissions, be adopted excluding the Appendix.

Henigan/Collingwood

Carried

Attendance: His Worship the Mayor and Councillor Holmes left the meeting at 10.50am.

8.0 PRIORITISING COMMUNITY SERVICES POLICY

Document No 687130, dated 13 August 2008, agenda pages 28-29 refer.

Manager Community Policy and Planning, Nicky McDonald presented the report.

Resolved

THAT staff review the Social Wellbeing Policy;

AND THAT if staff resources and workloads permit, \$40,000 be approved for work to commence on an Affordable Housing Strategy in 2008/09, however if resources/workloads do not see this work commencing in 2008/09 then the \$40,000 be carried over to 2009/10;

AND THAT \$15,000 to complete the Tahunanui Library Study as outlined in the Library Strategic Plan be approved from the contingency fund for 2008/09.

Shaw/Collingwood

Carried

9.0 MELROSE HOUSE PROPOSED FUTURE USE

Document No 686552, dated 11 August 2008, agenda pages 34-51 refer.

Manager Parks and Facilities, Paul McArthur presented the report.

Attendance: His Worship the Mayor rejoined the meeting at 11.10am.

Mr McArthur presented a further option to the Committee, being that an “appointment to control and manage” under the Reserves Act, which would see complete control of the house and grounds being handed over to the Colonel Noel Percy Adams Trust (the Society), which he discouraged.

Resolved

THAT the Council retain ownership of Melrose House;

AND THAT staff commence the process under the Reserves Act 1977 to grant a lease to the Colonel Noel Percy Adams Trusts for management of Melrose House and report back as soon as possible;

AND THAT in the interim, the existing terms with the Society be reaffirmed.

Shaw/Collingwood

Carried

10.0 COMMUNITY LEASES UPDATE

Document No 687699, dated 15 August 2008, agenda pages 30-33 refer.

Divisional Manager Community Services, Susan Coleman presented the report.

The Chief Executive advised that he was not aware of any legal liabilities with those organisations that currently do not have a lease in place, as staff had advised that there were minimum monthly arrangements in place.

Resolved

THAT the Community Leases Update report be received.

His Worship the Mayor/Collingwood

Carried

11.0 GRAMPIANS AND OYSTER ISLAND REVEGETATION PROJECTS

Document No 686562, dated 11 August 2008, agenda pages 52-57 refer.

Manager Parks and Facilities, Paul McArthur presented the report.

Mr McArthur confirmed that there was the opportunity to review the current policy, which had last been updated in 2002.

Resolved

THAT the Grampians and Oyster Island Revegetation Projects report be received.

Collingwood/Reese

Carried

12.0 APPLICATION FOR ASSIGNMENT OF LEASE – 3 HALIFAX STREET

Document No 677050, dated 30 June 2008, agenda pages 68-53 refer.

Manager Parks and Facilities, Paul McArthur presented the report.

Resolved

THAT the lease of part of the Council owned building at 3 Halifax Street, previously with the Nelson Environment Centre, be assigned to the Arts Council Nelson;

AND THAT the same terms and conditions of this Community Lease apply, including a lease renewal and rent review at 31 March 2009, and final expiry at 31 March 2012;

AND THAT the part of the shared area at the rear of the building be made available for lease to the Nelson Environment Centre for storage and the balance area offered to the Kahurangi Employment Trust for lease.

Collingwood/Miccio

Carried

13.0 REPORTS FROM SUBCOMMITTEES/WORKING PARTIES

13.1 Founders Heritage Park Subcommittee

11 June 2008

Resolved

THAT the minutes of the meeting of the Founders Heritage Park Subcommittee, held on Wednesday 11 June 2008, be received.

His Worship the Mayor/Collingwood

Carried

13.2 Saxton Field Working Party

23 June 2008 and 3 July 2008

Resolved

THAT the minutes of the meetings of the Saxton Field Working Party, held on Monday 23 June 2008, Thursday 3 July 2008, be received.

Henigan/Collingwood

Carried

13.3 Regional Funding Forum

5 August 2008

Resolved

THAT the minutes of the meetings of the Regional Funding Forum, held on Tuesday 5 August 2008, be received.

Shaw/Miccio

Carried

13.4 Nelson Youth Council

9 June 2008

Resolved

THAT the minutes of the meetings of the Nelson Youth Council, held on Monday 9 June 2008, be received.

Rainey/Thomas

Carried

Youth Councillor Representative, Sara Shalders, informed the Committee that the Youth Council were working on securing additional funding for the Tahunanui Beach Barbeque Project, and their annual, event which this year focussed on an Arts Workshop, was to be held at The New Hub.

She also said that they were supporting the upcoming Daffodil Day, and were planning a team building day/workshop day with the Tasman District Council Youth Council.

With reference to the sponsorship packs for the Barbeque Project, it was agreed that these be distributed to Councillors, and that consideration be given to approaching Rotary for their support in securing further funding.

14.0 GENERAL BUSINESS

14.1 Crematorium Review

Manager Parks and Facilities, Paul McArthur advised that a review of the crematorium was due, however it was agreed that based on the little information being presented to the Committee, that a staff report be brought back to the next Community Services Committee meeting.

14.2 Ngawhatu Pool Users Incorporated

Divisional Manager Community Services, Susan Coleman advised that there was a resolution for a staff report to be brought back to the Committee on the matter, which the Manager Community Projects was currently working on.

It was noted during the discussion that the landowner needs to be approached, and that it is not just a matter for the Council to be involved with, but also the NMDHB.

14.3 Trafalgar Centre

There was some discussion on the upgrade of the Trafalgar Centre, and staff advised that additional storage facilities and a stage were being built in Stage One.

It was noted that the predicted increased use was not qualified, but the improvement in the quality that the Centre would provide would be significant, which indicated that the use would increase.

It was queried whether there had been a special consultative procedure for the upgrade of the Trafalgar Centre, and staff confirmed that no, there had not, it had been approved through the Annual Plan process.

15.0 PUBLIC EXCLUDED BUSINESS

15.1 Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

i. Confirmation of Minutes – 17 July 2008

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

ii. Community Services Committee Status Report (Public Excluded) – August 2008

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

iii. Update on Land Sales – Akersten Street

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

iv. Reserve Land Purchase – Dodson Valley

Reason:

To enable the Council to carry out negotiations without prejudice or disadvantage.

v. Founders Heritage Park Subcommittee Minutes

Reason:

To enable the Council to carry out negotiations without prejudice or disadvantage.

Shaw/Collingwood

Carried

The meeting went into public excluded session at 12.20pm, and resumed in the public session at 12.35pm.

15.2 Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Reese/Miccio

Carried

The meeting closed at 12.35pm.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON _____ DATE