

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE
HELD IN THE JAYCEE ROOM, FOUNDERS HERITAGE PARK, ATAWHAI DRIVE,
NELSON ON THURSDAY 20 NOVEMBER 2008 COMMENCING AT 9.04AM**

PRESENT: Councillor P Rainey (Chairperson), Councillors M Holmes, A Miccio, G Thomas, D Shaw, A McAlpine, R Reese, G Collingwood and M Cotton

IN ATTENDANCE: Chief Executive (K Marshall), Divisional Manager Community Services (S Coleman) and Administration Adviser (P Langley)

APOLOGIES: Apologies were received and accepted from His Worship the Mayor (K Marshall), Councillors I Barker, D Henigan and A Boswijk

1.0 TOUR OF FOUNDERS HERITAGE PARK

Maria Anderson, Facility Manager Founders Heritage Park, gave a brief presentation providing background on the Park and the goals incorporated in the Founders Heritage Park Strategic Plan 2007-2012.

The Facility Manager Founders Heritage Park led the Councillors on a tour of the Park.

Attendance: Councillor A McAlpine left the meeting and Councillor R Reese joined the meeting.

2.0 PUBLIC FORUM

2.1 Friends of the Nelson Library Incorporated

Dixie St Johanser, Treasurer of the Friends of the Nelson Library, presented the Committee with a donation of \$6,000 to the Nelson Public Libraries.

It was confirmed that the donations received each year from the Friends of the Nelson Library were used to improve targeted areas of the Library's collection. As an example, last year the money went towards improving the children's DVD collection. It was also explained that items purchased with the money were labelled as having been gifted by the Friends of the Nelson Library.

The Chairperson thanked Ms Johanser and the Friends of the Nelson Library for the donation.

2.2 Settlement Support Contract

Evey McAuliffe from the Nelson Multi Ethnic Council expressed concern regarding the report on the agenda dealing with the Nelson Tasman Settlement Support contract.

Ms McAuliffe expressed concern that the Department of Labour had taken no measurement of how effective the coordination of Settlement Support had been, and at the lack of consultation with the migrant community with regard to the implementation of this contract.

Ms McAuliffe advised that she would like to see the Settlement Support contract moved on to another lead agency preferably the Nelson Multi Ethnic Council.

The Chairperson thanked Ms McAuliffe for her presentation and invited her to be present when the Committee addressed the Settlement Support Contract report later in the meeting.

3.0 CONFIRMATION OF MINUTES

9 October 2008

Resolved

***THAT** the minutes of the meeting of the Community Services Committee, held on Thursday 9 October 2008, be confirmed as a true and correct record.*

Rainey/Shaw

Carried

4.0 COMMUNITY SERVICES COMMITTEE STATUS REPORT – NOVEMBER 2008

Document No 646443(V8), dated November 2008, agenda pages 8-11 refer.

4.1 Trafalgar Park Upgrade

The Manager Community Projects, Andrew Petheram, explained that tenders had closed for a designer for the Trafalgar Park Upgrade project and following a site meeting a decision should be reached within a fortnight.

He also advised that actions had been taken to get the resource consent process underway for the lighting upgrade.

Resolved

***THAT** the Community Services Status Report (November 2008), be received.*

Miccio/Holmes

Carried

5.0 COMMUNITY SERVICES FINANCE REPORT FOR THE 3 MONTHS ENDED 30 SEPTEMBER 2008

Document No 708028, dated 8 November 2008, agenda pages 12-34 refer.

Resolved

***THAT** the Community Services Finance Report for the 3 months ended 30 September 2008, be received and variations noted.*

Thomas/Miccio

Carried

6.0 MAJOR PROJECTS REPORT

Document No 658798(V2), dated 13 November 2008, agenda pages 35-36 refer.

The Manager Community Projects, Andrew Petheram, presented the report.

It was agreed that in future this Major Projects Report would be combined with the Finance Report to avoid unnecessary repetition of information.

Mr Petheram advised that the Wakefield Quay project was on track with regard to time and was expected to be completed by Christmas and that there would be an official opening event of some sort but it had not yet been planned.

There was some discussion regarding funding for opening events for completed projects. It was established that money was not usually set aside within budgets for such events so the cost was kept to a minimum.

Resolved

THAT the Community Services Major Projects Report 2007/08, as at 30 September 2008, be received.

Shaw/Miccio

Carried

7.0 SISTER CITY PRESENTATION

Agenda page 37 refers.

Marilyn Gibbs, Sister Cities Coordinator, presented her report to the Committee.

Mrs Gibbs provided a background on the Sister Cities Association and the importance of the Mayor and Councillors being supportive of it. She also provided an update on regular and upcoming events on the Sister Cities calendar.

Councillor Cotton commended Mrs Gibbs on behalf on the Sister Cities Association for the wonderful job that they do.

The Chairperson thanked Mrs Gibbs for her presentation.

8.0 NEALE PARK SKATE PARK

Document No 707319, dated 4 November 2008, agenda pages 48-49 refer.

The Manager Community Projects, Andrew Petheram, presented the report and tabled a plan of the area.

Resolved

THAT Report No 706547 be received.

Holmes/Shaw

Carried

9.0 NELSON TASMAN SETTLEMENT SUPPORT CONTRACT

Document No 699975, dated 4 November 2008, agenda pages 38-47 refer.

The Manager Cultural, Social and Recreation Services, Kath Inwood, presented the report.

Ms Inwood reminded the Committee that the decision to be made was whether the Council would continue to take the lead agency role with respect to the Nelson Tasman Settlement Support Contract.

Ms Inwood explained that one of the Department of Labour's goals when setting up the initiative was with regard to assisting skilled migrants to settle as it had been

identified that they were arriving to an area and then leaving after two years. Ms Inwood acknowledged that this goal had not been written into the local level documentation.

Ms Inwood said that she understood that the Department of Labour were happy with the levels of service they were receiving currently.

Ms Inwood said that the money provided through the contract is not intended to pay for infrastructure, only service provision.

Ms Inwood also advised that the Coordinator's time and 100% of the overheads were covered by the contract and that the Council only provided floor space and supervisory time for managing the contract.

Ms Inwood advised that the Settlement Support Coordinator had expressed that the resources available at Council make it easier for him to do his job.

It was suggested that it be investigated as to how Nelson City Council and the Nelson Multi Ethnic Council could work together to improve the accessibility of the Coordinator and whether the Department of Labour would accept a joint lead agency comprising Nelson City Council and the Nelson Multi Ethnic Council.

The Divisional Manager Community Services, Susan Coleman, reminded the Committee that it was an option not to continue with the contract and to write a letter of support to the Department of Labour for the Nelson Multi Ethnic Council to become the lead agency.

Resolved

THAT staff discuss with the Department of Labour the renewal of the Settlement Support contract and, if appropriate, then discuss the contract renewal further with relevant community groups and organisations especially the Nelson Multi Ethnic Council and report back to the Chief Executive.

Collingwood/Thomas

Carried

10.0 VEHICLES ON RESERVES

Document No 697797, dated 25 September 2008, agenda pages 50-53 refer.

The Manager Parks and Facilities, Paul McArthur, presented the report.

Recommendation to Council

THAT the Reserves Bylaw 2006 be amended pursuant to the special consultative procedure under Section 83 of the Local Government Act 2002 in the manner as set out in Attachment 1 to Document No 697797.

Holmes/Shaw

Carried

11.0 MELROSE HOUSE LEASE

Document No 707325, dated 7 November 2008, agenda pages 54-57 refer.

The Manager Parks and Facilities, Paul McArthur, presented the report.

Resolved

THAT a lease under the Reserves Act 1977 to the Colonel Noel Percy Adams Trust for management of Melrose House be approved subject to the following terms:

- i) An initial lease term of ten years*
- ii) The Council to retain responsibility for the grounds and essential exterior maintenance of the building*
- iii) The lessee to be responsible for all outgoings, internal fit out, modifications and development, subject to Council staff approval*
- iv) No assignment of the lease be permitted*
- v) Subletting of spaces within the house be permitted subject to Council staff approval*
- vi) A nominal rental of \$200 per year is charged provided any surplus income retained by the Trust is reinvested into the development and promotion of Melrose House and grounds*
- vii) A copy of the audited accounts is provided to Council each year*
- viii) The Lessee is to ensure sustainable 'best practice' is considered when making decisions about the use and improvements planned for the house*

Thomas/Shaw

Carried

12.0 TAHUNANUI BACK BEACH EROSION

Document No 708026, dated 7 November 2008, agenda pages 58-90 refer.

The Manager Parks and Facilities, Paul McArthur presented the report.

Recommendation to the Council

THAT the existing management policy of 'managed retreat' for the erosion occurring at the eastern end of Tahunanui Beach be reconfirmed;

AND THAT provision be made in the draft Community Plan 2009-19 for the continued implementation of the current 'managed retreat' policy for the western beach including funding for:

- Periodic beach profile mapping and photopoints*
- Relocation of assets such as carparks/signs/fences etc*
- Further low cost 'Coast Care' fence/planting actions in suitable areas*

AND THAT any additional funding be also considered as part of the LTCCP process.

Rainey/Holmes

Carried

It was agreed that after the recommendation had been considered by the Council a media statement be released.

13.0 REPORTS FROM SUBCOMMITTEES/WORKING PARTIES

13.1 Founders Heritage Park Subcommittee

Resolved

THAT the minutes of the meeting of the Founders Heritage Park Subcommittee held on Wednesday 8 October 2008, be received.

Holmes/Miccio

Carried

13.2 Saxton Field Working Party

Resolved

THAT the minutes of the meeting of the Saxton Field Working Party held on Monday 20 October 2008 be received.

Miccio/Holmes

Carried

Attendance: Councillor G Thomas left the meeting.

14.0 PUBLIC EXCLUDED BUSINESS

14.1 Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

i. Confirmation of Minutes – 9 October 2008

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

ii. Community Services Committee Status Report (Public Excluded) – November 2008

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

iii. **Founders Heritage Park Subcommittee Minutes – 8 October 2008**

Reasons:

To protect the privacy of natural persons;

To enable the Council to carry out negotiations without prejudice or disadvantage.

Shaw/Holmes

Carried

14.2 Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Shaw/Miccio

Carried

The meeting closed at 12.35pm.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON

_____ DATE