

MINUTES OF A MEETING OF THE GOVERNANCE COMMITTEE HELD IN THE COUNCIL CHAMBER, CIVIC HOUSE, TRAFALGAR STREET NELSON ON THURSDAY 30 OCTOBER 2008 COMMENCING AT

- PRESENT:** Councillor G Thomas (Chairperson), His Worship the Mayor K Marshall, Councillors I Barker, A Boswijk, G Collingwood, M Cotton, M Holmes, A McAlpine, R Reese, D Shaw
- IN ATTENDANCE:** Chief Executive (K Marshall), Former Chief Executive (V Altmnts), Chief Financial Officer (C Fitchett), and Administration Adviser (A Rose)
- APOLOGIES:** Apologies were received and accepted from Councillors D Henigan (Deputy Chairperson), A Miccio and P Rainey, and for lateness from A McAlpine.
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1.0 PUBLIC FORUM

There was no Public Forum

2.0 CONFIRMATION OF MINUTES

18 September 2008

Resolved

***THAT** the minutes of a meeting of the Governance Committee, held on Thursday 18 September 2008, be confirmed as a true and correct record subject to the addition on page 7 after the first resolution “Councillor Reese abstained from voting”.*

Shaw/Cotton

Carried

3.0 GOVERNANCE COMMITTEE STATUS REPORT –OCTOBER 2008

Agenda page 10 refers

3.1 Development planned for the Airport.

The Administration Adviser undertook to seek a more precise forecast for the Development Plan for the Airport.

3.2 Tourism Nelson Tasman Statement of Intent 2008/09

Viesturs Altmnts undertook to follow up with Tourism Nelson Tasman to confirm that the statement of intent for 2008/09 had been signed by the Tasman District Council.

Resolved

***THAT** the Governance Committee Status Report – October 2008 be received.*

Holmes/Collingwood

Carried

4.0 FINANCE STATEMENT FOR THE TWO MONTHS TO 31 AUGUST 2008

Document no 700005 dated 3 October 2008 refers

Agenda pages 11-25 refer

The Chief Financial Officer presented the report tabling a paper for the Committee's information which detailed the rates uncollected at years end for the last four financial years, and details of ratepayers taking discounts for the last four financial years. It was agreed that this information would be supplied quarterly in future.

Resolved

THAT the Governance Financial Statement for the two months to 31 August 2008 be received and the variations be noted.

Thomas/Shaw

Carried

5.0 SCHEDULE OF DOCUMENTS SEALED FROM 11 SEPTEMBER 2008 TO 20 OCTOBER 2008

Agenda page 26 refers

Resolved

THAT the information regarding documents sealed in the period 11 September to 20 October 2008 be received.

Shaw/Reese

Carried

6.0 NELSON SCHOOL OF MUSIC ANNUAL REPORT FOR FINANCIAL YEAR ENDING 31 DECEMBER 2007

Letter from the Nelson School of Music dated 24 august 2008 enclosing the schools annual report for 31 December 2007.

Agenda pages 27-41 refer.

Peter Robins (Chairperson) and Frances McElhinney (Manager) of the Nelson School of Music joined the meeting and presented the Schools Annual Report for 31 December 2007.

The Committee congratulated Mr Robins and Ms McElhinney on the excellent turn around in the finances of the Nelson School of Music and for the excellent work that had been done over the year.

The Committee also requested that the School of Music in provide its Annual Report in July in future years.

Resolved

THAT the Annual Report of the Nelson School of Music for the financial year ending 31 December 2007 be received.

Boswijk/Cotton

Carried

7.0 NELSON REGIONAL ECONOMIC DEVELOPMENT AGENCY ANNUAL REPORT 2007-2008

Councillors received a copy of the Annual Report separately from the Agenda.

The Chair of the Nelson Regional Economic Development Agency, Ms Robyn Reid, and the Chief Executive Mr Bill Findlater joined the meeting to present the Annual Report.

The Chairman congratulated them on a very encouraging result.

Ms Reid paid tribute to Mr Altmants, the former Nelson City Council CE, for all his support and assistance to the Regional Economic Development Agency during his time with the Council and she wished him all the best for the future.

Resolved

***THAT** the Nelson Regional Economic Development Agency Annual Report 2007/08 be received.*

His Worship the Mayor/Cotton

Carried

8.0 UNIQUELY NELSON INCORPORATED

Agenda pages 42-76 refer

It was pointed out that the Council provides funding of \$120,000 per year to Uniquely Nelson and attached to the Agenda were

- Report for the period 1 July 2007 – 30 June 2008
- Business Plans for 2007-2008 and 2008-2009
- Newsletter dated 26 September 2008

The Chairperson Ms Alison Rudd Board, Member Mr David Moir and Coordinator Ms Rowena Richards joined the meeting and to present the papers to the Committee.

Ms Richards gave a power point presentation on the activities of Uniquely Nelson whose main objective, she said, was to enhance the vitality and commercial viability of the Nelson City Central Business District.

Ms Richards also outlined the Organisation Plan for 2008 and 2009 and Strategic Plan for the next three years. One item which she highlighted was the proposal to undertake a feasibility study for an “online mall” to promote the Nelson Central Business District.

Following discussion between the Committee and the representatives of Uniquely Nelson, it was agreed that a set of amended accounts would be supplied in time for the next Governance meeting to clarify why the marketing fees in 2008 showed a negative figure, and to provide a budget column for comparison.

Resolved

THAT the Uniquely Nelson Incorporated Report for 1 July 2007 – 30 June 2008 be received.

Barker/Reese

Carried

9.0 WATER SUPPLY ASSET MANAGEMENT PLAN

Document No 703760, dated 31 October 2008.

Agenda pages 77-83 refer

The Manager Infrastructure Assets (Michael Schruer), together with David Plant (Engineer – Utility Assets Projects) and Phil Ruffell (Utility Manager), joined the meeting to present the report and the Draft Water Supply Asset Management Plan 2009/2012. The Committee was advised that the Draft Plan had been presented at a Council Workshop on 2 September 2008 following which a number of improvements/amendments had been made to the document.

The Lee Valley Dam.

In answer to questions, the Chief Executive advised the Council was currently a stakeholder in the Waimea Water Augmentation Committee, which had been formed to investigate a new dam to store winter water for summer use for irrigation on the Waimea Plains, and future urban use.

He explained that the Council had currently made a payment of \$50,000 out of a total set aside of \$100,000 in order to take up the opportunity to be a shareholder in any future projects. However, the Tasman District Council had declined to guarantee that any money would be repaid to Nelson City Council if it did not take up the opportunity to be a shareholder in the project. For this reason Mr Altments advised that he did not believe that the Council should be making any further payment to the scheme.

Councillor Shaw reminded the Committee, that the Waimea Water Augmentation Committee also includes membership from the Department of Conservation, Fish and Game and local iwi and the Council of the day had supported paying the money in order to give it future options. He expressed the opinion that the requirement to be able to get Council's money returned if it didn't proceed wasn't traversed in the discussions at the time.

Options for commercial/ industrial backflow preventers.

Councillor Holmes said all affected land owners should be given as much notice as possible regarding the proposed backflow prevention programme. The Manager of Infrastructure Assets advised that the Council would be facing major risks if it did not go ahead with the programme.

Replacement Maitai Pipeline.

The Committee was advised that the project could be pushed out to six years, but that this would increase the cost and it was the opinion of staff that it was essential that the Consultant engaged initially, be engaged to do the complete job.

Water pricing

There was some discussion regarding the current water pricing structure and it was agreed to circulate to new councillors the minutes of the previous three water pricing working parties to give them appropriate background information.

Nelson City Council Sustainability Policy

The view was expressed that the sustainability measures needed to be implemented in a shorter time than the proposed three years.

Adoption of the Plan

There was considerable discussion about whether the plan could be adopted at this stage. It was felt that before it could be adopted, that there needed to be a discussion on funding priorities. The Committee noted that this was scheduled for the LTCCP workshop on the 10, 11 and 13th November.

Resolved

THAT consideration of the Draft Water Supply Asset Management Plan 2009/2019 be deferred until after the Council LTCCP workshop in early November.

Cotton/Reese

Carried

10.0 TRANSPORT ACTIVITY MANAGEMENT PLAN 2009-2012

Document No 703004, dated 17 October 2008

Agenda pages 84-86 refer

The Transport Manager, Andrew James, joined the meeting and presented the report. It was noted that copies of the Draft Transport Activity Management Plan 2009-2012 had been circulated to Councillors with the Agenda for the Infrastructure Committee Meeting of 16 October 2008.

For the same reasons as stated for the previous item, the Committee felt it could not consider the plan until after the LTCCP workshop.

Resolved

THAT consideration of the Draft Transport Activity Management Plan 2009-2012 be deferred until after the Council LTCCP workshop in early November.

Holmes/Cotton

Carried

11.0 YOUTH BARBECUE

Document No 703272 dated 21 October 2008

Agenda pages 87-91 refer

Kath Inwood, (Cultural Recreation and Social Services Manager), joined the meeting to present the report.

In answer to questions she undertook to confirm that there had been consultation on the project with the Tahuna Business Association, that there were no unresolved iwi issues and to confirm whether Rotary had been approached for funding.

Resolved

THAT the remaining funds from the R B Jackson Children's Playground Bequest be allocated toward provision of artworks at the Youth Barbecue Project at Tahunanui Reserve

AND THAT appropriate acknowledgement of the bequest be incorporated into the final artworks.

Boswijk/Rose

Carried

12.0 NELSON TASMAN REGIONAL ARTS STRATEGY

Document no 701647, dated 21 October 2008

Agenda pages 92-127 refer

Nicky McDonald, (Manager Community Policy and Plans), and Debbie Daniell-Smith (Arts and Heritage Team Leader), joined the meeting to present the report.

It was suggested that the Draft Arts Strategy be rearranged so that the first section was what was now section three.

Resolved

THAT the Draft Nelson Tasman Regional Arts Strategy be approved for public consultation;

AND THAT the Arts Strategy Working Party hear any submissions arising from the public consultation, amend the Strategy as necessary and refer it to both Councils for approval;

AND THAT the community assistance Policy review take into account the need for consistency with the goals of the approved Nelson Tasman Regional Arts Strategy;

AND THAT an arts policy or set of procedures be developed as soon as the Arts Strategy is approved by both Councils;

AND THAT the consultation and the following process be deferred until after the Council Workshop on LTCCP priorities.

Collingwood/Boswijk

Carried

13.0 COMMUNICATION SUB - COMMITTEE

It was explained that the Minutes of the last meeting of the Communications Subcommittee were not available, but would be brought to the next meeting of the Governance Committee.

Councillor Barker suggested that the concept of a community forum web page should be explored, through which members of the Nelson community could write letters and express their views to the Council.

Attendance: Councillor McAlpine entered the meeting.

14.0 PUBLIC EXCLUDED BUSINESS

14.1 Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

i. Confirmation of Public Excluded Minutes – 18 September 2008

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and

To protect the privacy of natural persons.

ii. Corporate Governance Committee Status Report – October 2008

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and

To protect the privacy of natural persons.

iii. Maitai Pipeline Duplication Professional Services (Contract 2981)

Reason:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage.

iv. Contract 2906 – Recycling Contract

Reason:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage.

v. **Appointment of Directors**

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; or

To protect the privacy of natural persons.

Holmes/Rainey

Carried

14.2 Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Cotton/Collingwood

Carried

The meeting closed at 1.59pm

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON _____ DATE