
**Minutes of a meeting of the Nelson City Council Chief Executive
Quarterly Report July 2011**

Held in the Council Chamber, Civic House, Trafalgar St, Nelson

On 7 July 2011, commencing at 9.02am

Present: His Worship the Mayor A Miccio (Chairperson), Councillors I Barker, A Boswijk (Deputy Mayor), G Collingwood, P Matheson, J Rackley, P Rainey, D Shaw and M Ward

In Attendance: Chief Executive (K Marshall), Executive Manager Support Services (H Kettlewell), Executive Manager Network Services (A Louverdis), Executive Manager Strategy and Planning (M Schruer), Executive Manager Community Relations/Kaihautuu (G Mullen), Executive Manager Regulatory (R Johnson), Chief Financial Officer (N Harrison), Executive Manager Community Services (S Coleman) and Administration Adviser (L Laird)

Apologies: Were received and accepted from Councillor R Copeland, E Davy, R Reese and K Fulton for lateness

Councillor Barker gave the opening prayer.

1. Conflicts of Interest

Councillor Rainey advised that he has resigned from the Nelson Historic Theatre Trust.

2. Confirmation of Minutes

2.1 Annual Plan Hearings

Document number 1097950, agenda pages 1-44 refer.

Resolved

THAT the minutes of the meeting of the Nelson City Council to hear submissions to the draft Annual Plan 2011/12, held on 27, 30, 31 May and 1 June 2011, be confirmed as a true and correct record.

Boswijk/Barker

Carried

2.2 Annual Plan Considerations

Document number 1109558, agenda pages 45-75 refer.

Resolved

THAT the minutes of the meeting of the Nelson City Council to consider submissions to the draft Annual Plan 2011/12, held on 10, 13, 14 and 15 June 2011, be confirmed as a true and correct record.

Boswijk/Shaw

Carried

2.3 Annual Plan Adoption

Document number 1114905, agenda pages 76-83 refer.

Resolved

THAT the minutes of the meeting of the Nelson City Council to adopt the Annual Plan 2011/12, held on 23 June 2011, be confirmed as a true and correct record.

Boswijk/Barker

Carried

3. Chief Executive Quarterly Report July 2011

Document number 1101923, agenda pages 84-135 refer.

The Chief Executive introduced the report and highlighted the key issues, particularly the Arterial Traffic Study.

3.1 Key Focus Areas

Regarding the Arterial Traffic Study, the Executive Manager Strategy and Planning, Michael Schruer, said the New Zealand Transport Agency had signed off on Stage 4 and a confidential workshop will be held on 14 July 2011 to brief Councillors. A report will follow at the 11 August 2011 Council meeting, he said.

The Chief Executive added that there will be a comprehensive public briefing period prior to the formal Council decision to keep the public informed. He said he will forward to Councillors the dates planned for public briefings.

The Chief Executive briefly discussed the other key areas of focus. He reminded Councillors that the revised work programmes for the Sustainability Strategy and the City Development Strategy are based on Annual Plan decisions to focus on the development of the Activity Management Plans for the 2012 Long Term Plan.

3.2 Customer Focus

The Chief Executive noted the general downward trend of the number of complaints and also that there were generally fewer overdue service requests.

3.3 Resource Consent Unit Performance

The Council discussed resource consent statistics and were advised that with the change in the how consents are processed and the rise in fees, the results are more positive than two years ago.

The Executive Manager Regulatory, Richard Johnson, said the change in the recoveries for building consents was because of a difference in how the fees and charges are applied. He said recoveries from fixed fees (i.e. new works) are influenced by the volume of work while fees associated with the value of work (i.e. alterations) are influenced by the average value of consents issued and values had trended down. The overall effect is to reduce the total fees recovered, he said.

It was noted that comparative information with Tasman District Council on how they were performing and the cost ratio they use should be included in the next Quarterly Chief Executive Report.

3.4 Transport and Roading

The Council was advised that the New Zealand Transport Agency were considering making substantial changes to financial assistance rates and other funding policies for local authorities, which will impact on how Regional Transport Committees (RTC) operate.

The Council expressed concern in this potential reduction in government financial assistance and the impacts it will have on ratepayers.

Concern was expressed that not all RTC members will be at the LGNZ Conference when the composition and function of the RTC will be discussed.

Resolved

THAT the Council prepares feedback on the targeted changes to the New Zealand Transport Agency's Co-Investment Ratio's proposal;

AND THAT the proposal is signed off by the Infrastructure and Policy and Planning portfolio holders and the Chair of the Nelson Regional Transport Committee.

Shaw/Boswijk

Carried

3.5 Major Projects

The Executive Manager Network Services, Alec Louverdis, gave an update on works around the City. The Council congratulated the Manager Roading and Solid Waste, Shane Davies, as the Jenner Road residents expressed that they had received excellent communication during the upgrade.

The Chief Executive said a report will be coming to Council about what next steps with regards to Montgomery Square, however he confirmed that no contracts had been let.

Attendance: Councillor Matheson declared an interest and did not take any part in the discussion on item 3.6.

3.6 Regarding the Saxton Pavilion, the Principal Adviser Reserves and Community Facilities, Andrew Petheram, said the codes have all of their funding secured however there is no fixed date for the opening of the Pavilion.

3.7 Legal Performance/Statutory Compliance

The Executive Manager Community Services, Susan Coleman, said resource consent had been applied for, and publicly notified, to cover a range of Rugby World Cup 2011 activities that fall outside the noise standards.

The Council discussed the Nightingale Library Memorial High Court Application and it was requested that the funding cover 'upgrades' as well as repair and maintenance. The Executive Manager Community Services, Susan Coleman, said this will not take place until 2012/13 however any funds left over could be used for upgrades.

It was noted that the information on page 113 of the agenda, 'Tendering on Council Projects' had previously been requested by Councillors.

The Chief Executive confirmed that Duncan Cotterill, with the Senior Legal Counsel, Viesturs Altmants, will be acting for the Council on the Gambling Policy Judicial Review.

Resolved

THAT the Chief Executive Quarterly Report July 2011 be received.

Collingwood/Boswijk

Carried

Public Excluded Business

4. Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

i) Public Excluded Minutes Annual Plan Considerations 13 and 14 June 2011

Reasons:

To maintain legal professional privilege; and

To carry out commercial activities.

ii) Public Excluded Minutes Annual Plan Adoption 23 June 2011

Reasons:

To protect the privacy of natural persons.

iii) Public Excluded Chief Executive Quarterly Report July 2011

Reasons:

To protect the privacy of natural persons; and

To maintain legal professional privilege.

Boswijk/Shaw

Carried

The meeting went into public excluded session at 10.02am and resumed in public session at 10.26am.

5. Re-admittance of the public

Resolved

THAT the public be re-admitted to the meeting.

His Worship the Mayor/Boswijk

Carried

6. Chief Executive Quarterly Report July 2011 (continued)

Resolved

***THAT the Schedule of Documents Sealed (14 March
- 31 May 2011) be received.***

Barker/Rainey

Carried

Minor editing corrections to the Schedule of Documents Sealed were noted.

There being no further business the meeting ended at 10.40am.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON _____ DATE