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## Minutes of a meeting of the Chief Executive Employment Committee

Held in Ruma Ana, Civic House, 110 Trafalgar Street, Nelson

On Monday 7 July 2014, commencing at 12.07pm

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Present: Her Worship the Mayor, R Reese, Councillors L Acland and P Matheson

In Attendance: External Adviser to the Chief Executive Employment Committee (P Bell), Chief Executive (C Hadley), Manager Human Resources (S Gully) and Administration Adviser (E-J Ruthven)

### 1. Apologies

There were no apologies.

### 2. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 3. Confirmation of Order of Business

Her Worship the Mayor advised that two public excluded reports titled Chief Executive's Performance Agreement 2014/2015 and Chief Executive's Performance Review were to be considered as late items at the meeting, and accordingly, a procedural resolution was required to be passed.

Resolved

***THAT the public excluded items regarding the Chief Executive's Performance Agreement 2014/2015 and Chief Executive's Performance Review be considered at this meeting as major items not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable the Chief Executive Performance Review for 2013/2014 and Chief Executive's Performance Agreement for 2014/2015 to be attended to in a timely manner.***

Acland/Matheson

Carried

4. Confirmation of Minutes – 5 and 17 March 2014

Document number A1150670, agenda pages 5-7 refer.

Resolved

***THAT the minutes of a meeting of the Chief Executive Employment Committee, held and adjourned on 5 and 17 March 2014, be confirmed as a true and correct record.***

Her Worship the Mayor/Acland

Carried

**PUBLIC EXCLUDED BUSINESS**

5. Exclusion of the Public

Her Worship the Mayor explained that Paul Bell, of Intepeople, would be in attendance for the items on the Public Excluded agenda to provide advice to the Committee and, accordingly, a procedural resolution was required to be passed.

Resolved

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for Items 4 and 5 of the Public Excluded agenda (Chief Executive's Performance Agreement 2014-2015 and Chief Executive's Performance Review), as he has knowledge that will assist the Committee;***

***AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell and possesses relates to the development of a draft 2014/2015 Performance Agreement for the Chief Executive and performance review methods, which is relevant to the Chief Executive Employment Committee's responsibility to recommend to Council a performance agreement between the Chief Executive and Council, and to undertake the Chief Executive's performance review.***

Her Worship the Mayor/Acland

Carried

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p><b>Chief Executive Employment Committee Minutes – Public Excluded – 17 March 2014</b></p> <p>These minutes confirm the minutes of 17 March 2014 and also contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
2	<p><b>Chief Executive's Performance Agreement 2014 - 2015</b></p> <p>This report contains information regarding the negotiation of the Chief Executive's Performance Agreement.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
3	<p><b>Chief Executive's Performance Review</b></p> <p>This report contains information regarding the review of the Chief Executive's performance.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> </ul>

Matheson/Acland

Carried

Chief Executive Employment Committee  
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The meeting went into public excluded session at 12.10pm and resumed in public session at 1.50pm.

**6. Re-admittance of the Public**

Resolved

**THAT the public be re-admitted to the meeting.**

Her Worship the Mayor/Acland

Carried

There being no further business the meeting ended at 1.50pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date