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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
held  
**9.30 am, Friday, 21 February 2020**  
at  
**Wangapeka & Heaphy Rooms, Tasman District Council, 189  
Queen Street, Richmond**

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**Present:** Chair: Derek Shaw (independent), Councillors K Maling, T Tuffnell (Tasman District Council), Councillors J Edgar, T Skinner (Nelson City Council)

**In Attendance:** Tasman District Council: Community Development Manager (S Edwards), Reserves and Facilities Manager (R Hollier), Reserves and Assets Projects Officer (G Thorn), Executive Assistant (T Fifield), Executive Support Officer (G Drummond)  
Nelson City Council: Community Services Manager (R Ball), Team Leader Events (A de Maupeou), Property Parks & Facilities Asset Manager (A Petheram)

**1 OPENING, WELCOME**

Mr Shaw opened the meeting and welcomed everyone along.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 DECLARATIONS OF INTEREST**

Mr Shaw said he had various roles in Athletics and is the Chair of the Top of the South Athletics Charitable Trust.

**4 LATE ITEMS**

Nil

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## 5 CONFIRMATION OF MINUTES

**Moved Cr Edgar/Cr Maling**  
**SFC20-02-1**

**That the minutes of the Saxton Field Committee meeting held on Wednesday, 20 November 2019, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## 6 PRESENTATIONS

Nil

## 7 REPORTS

### 7.1 Update on Development of Marketing Strategy for Saxton Field

Axel de Maupeou, Team Leader Events, spoke to the report which updated the Committee on the development of the Marketing Strategy for Saxton Field and to consider the consultation work completed to date.

Mr de Maupeou said that Nelson City Council contracted Marketing Studio to do some work on the marketing strategy. The survey will be finalised shortly, loaded online and printed out. In April the data will be analysed and at the end of April a submission will be going to the Senior Management Team at Nelson City Council.

Mr de Maupeou said he will circulate the questions in the marketing document to the Committee members and he will provide them with a deadline for feedback.

Mr Ball noted that Events and Venues Adviser, Lynette Haack, has resigned from Nelson City Council but they have contracted her to do some work. Her role is currently being advertised.

**Moved Cr Tuffnell/Cr Edgar**  
**SFC20-02-2**

**That the Saxton Field Committee:**

- 1. receives the report Update on Development of Marketing Strategy for Saxton Field and its attachment; and**
- 2. approves the changes made to the Saxton Field Vision, Key Users and Marketing Messages document (A2298396) as a result of the Saxton Field Committee workshop on 14 August 2019; and**
- 3. notes that market research will be undertaken to inform the marketing strategy, which will be presented for approval in May 2020.**

**CARRIED**

**Moved Cr Maling/Cr Tuffnell**  
**SFC20-02-3**

**That the Saxton Field Committee, under Section 3.5 of Tasman District Council's Standing Orders, temporarily suspends the meeting to allow the public forum to take place.**

**CARRIED**

## **8 PUBLIC FORUM**

### **8.1 Malcolm Saunders, Secretary of the Champion Green Facilities Committee**

Mr Saunders said a through road from Champion Road to Saxton Creek Bridge (linking into other roads throughout the complex) will be very disparaging for the users around the Champion Green area.

Mr Saunders tabled two letters from the Champion Green Facilities Committee and Nelson Roller Sports outlining their concerns.

## **7 REPORTS CONTINUED**

### **7.2 Key Facilities Review - Saxton Oval**

Richard Hollier, Reserves and Facilities Manager and Andrew Petheram, Property Parks and Facilities Asset Manager, spoke to the report which recommended that Nelson City and Tasman District Councils consider in their respective draft Parks and Reserves Activity Management Plans 2021-31 for Saxton Field the recommendations of the Key Facilities Review (for Saxton Cricket Oval).

Mr Petheram said staff had had meetings with Nelson Cricket's new administration team who had provided their current financial situation. They still think the broadcasting project is important but they are happy for it to be deferred. He also said that Nelson Regional Development Agency are very supportive of broadcasting and they gave positive feedback.

It was noted that the cricket block will be updated at the end of the 2020 summer.

Mr Petheram said the consultant looked at other opportunities for Saxton Oval but it is pretty much a purpose built cricket ground. He said we could hold other activities, but staff would make sure it wasn't to the detriment of the oval.

A discussion ensued on Councils' Activity Management Plans (AMPs). Ms Edwards said these AMPs feed into the Long Term Plans (LTP) and the first step is to get budgets in place by July. The first LTP draft budgets will be out in September 2020. The LTPs will be consulted on in March/April 2021.

### **Moved Cr Maling/Cr Skinner SFC20-02-4**

**That the Saxton Field Committee:**

- 1. receives the Key Facilities Review - Saxton Oval Report RSFC20-02-2; and**
- 2. recommends that the Nelson City and Tasman District Councils consider in their respective draft Parks and Reserves Activity Management Plans 2021-31 for Saxton Field the recommendations of the Key Facilities Review:**
  - (a) upgrade the cricket block;**
  - (b) install permanent media towers including sight screens and permanent camera locations;**
  - (c) provide separate drug testing and medical facilities;**
  - (d) provide separate secure access from the Oval to the Pavilion for players and umpires; and**

- (e) **investigate further permanent seating at the end of life of the current temporary stand.**

**CARRIED**

### **7.3 Saxton Field Activity Report**

Mr Hollier and Mr Petheram spoke to the report which updated the Committee on the progress of the capital projects for 2020.

In terms of the roading design, this has been consulted on over a long period of time. It was noted staff have been dealing with a cycling representative. The road marking will be of a non-slip variety. Mr Petheram said the design provides road access to the velodrome and the rest of Saxton Field and will also provide carparking and Nelson Roller Sports can use the area.

Rob Greenaway, consultant for the Saxton Field Reserve Management Plan was in attendance and said:

- the first stage of consultation is complete;
- he has been in contact with all iwi;
- the online survey is complete;
- a draft structure plan for the area to the south-west of Saxton Field is coming out on 26 February and it will be interesting to see the draft. Would be good to do drop in sessions at the same time as the Raine Estate consultation if that is possible.

It was advised that the consultation feedback will be sent to the Committee under separate cover.

It was noted we need to review the timelines for the Reserve Management Plan.

Staff are currently looking at better access around the pond by Saxton Creek and are talking to the Modellers Boat Club.

It was advised that the visioning work that has recently been completed, was to drive both the Reserve Management Plan and the Marketing Strategy and link them together.

### **Moved Cr Edgar/Cr Maling**

**SFC20-02-5**

**That the Saxton Field Committee receives the Saxton Field Activity Report RSFC20-02-3.**

**CARRIED**

The meeting concluded at 10.52 am.

Date Confirmed:

Chair: