



Ref: SR2125443

Civic House, 110 Trafalgar Street
PO Box 645, Nelson 7040, New Zealand

5 July 2021

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nelson.govt.nz

New Zealand Taxpayers Union
PO Box 10518
The Terrace, Wellington 6143
Via email: s.7(2)(a) - protect the
| | | |

Dear s.7(2)

OFFICIAL INFORMATION REQUEST FOR MEETING STATISTICS

I refer to your official information request dated 8 June 2021:

We request the following information be broken down by month:

- a. Please provide the total number of full council meetings for the last 12 months
- b. Please provide the total number of 'closed' full council meetings (ones from which journalists or the public were excluded)
- c. Please provide the total number of full council committee meetings for the last 12 months
- d. Please provide the total number of 'closed' full council committee meetings (ones from which journalists or the public were excluded)
- e. The number of alternative meetings i.e. 'council workshops' that were closed to the public over the last 12 months

1. The information you requested is enclosed. A full breakdown of the meetings is **attached**.

For convenience a summary table has been prepared and is shown below.

2. Typically, if there is a portion of a meeting that is taken in public excluded it is for short, discrete purposes such as considering previous minutes or discussion on a particular aspect of a matter that is not able to be made public at that point in time. Nelson City Council has a process for reviewing public excluded material with the aim that information is made public as soon as appropriate.
3. Forty-four (44) of Nelson City Council's workshops were open to the public. There are 34 occasions where discussion could not be public at the point in time it took place (for example, it might be in relation to information about ongoing negotiation) – these sessions are referred to as briefings in the attachment.

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The total number of full council meetings for the last 12 months	22
The total number of council meetings from which the public (including journalists) were excluded for at least a portion of the meeting – please refer to paragraph 2 above	14
The total number of full council committee meetings for the last 12 months <i>(Note: we have taken this to mean committee meetings, and have further included subcommittee meetings for completeness)</i>	54
The total number of committee meetings from which the public (including journalists) were excluded for at least a portion of the meeting – please refer to paragraph 2 above	34
The number of alternative meetings i.e. 'council workshops' that were closed to the public over the last 12 months – please refer to paragraph 3 above	34

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact LGOIMA@ncc.govt.nz.

Yours sincerely



Devorah Nícuarta-Smith
Manager Governance and Support Services

Encl: Breakdown of meetings

Appendix One – Breakdown of meetings

Meeting Name		Date of meeting	Council meeting	Council with Conf session	Committee meeting	Committee With Conf Session	Workshop	Briefing
Infrastructure Committee workshop		2-Jul-20					1	
Infrastructure Committee		2-Jul-20			1			
Council - Extraordinary		9-Jul-20	1					
Community Services Committee - Extraordinary		9-Jul-20			1			
Council CONFIDENTIAL Briefing		9-Jul-20						1
Community Services Committee workshop		21-Jul-20					1	
Chief Executive Employment Committee	Includes Confidential session	21-Jul-20			1	1		
Council workshop		22-Jul-20					1	
Environment Committee CONFIDENTIAL Briefing		23-Jul-20						1
Environment Committee	Includes Confidential session	23-Jul-20			1	1		
Council CONFIDENTIAL Briefing		28-Jul-20						1
Infrastructure Committee workshop		28-Jul-20					1	
Community Services Committee workshop		30-Jul-20					1	
Community Services Committee		30-Jul-20			1			
Environment Committee CONFIDENTIAL Briefing		4-Aug-20						1
Sports and Recreation Committee workshop		6-Aug-20					1	
Sports and Recreation Committee	Includes Confidential session	6-Aug-20			1	1		
Audit and Risk Subcommittee	Includes Confidential session	11-Aug-20			1	1		
Council meeting	Includes Confidential session	13-Aug-20	1	1				
Environment Committee CONFIDENTIAL Briefing		18-Aug-20						1
Tenders Subcommittee - Extraordinary	Includes Confidential session	19-Aug-20			1	1		
Council workshop		19-Aug-20					1	
Infrastructure Committee workshop		20-Aug-20					1	
Community Services Committee workshop		20-Aug-20					1	
Council CONFIDENTIAL Briefing		25-Aug-20						1
Infrastructure Committee CONFIDENTIAL Briefing		26-Aug-20						1
Council workshop		27-Aug-20					1	
Governance and Finance Committee	Includes Confidential session	27-Aug-20			1	1		
Environment Committee workshop		1-Sep-20					1	
Environment Committee		3-Sep-20			1			
Regional Transport Committee		7-Sep-20			1			
Regional Transport Committee workshop		7-Sep-20					1	
Infrastructure Committee		9-Sep-20			1			
Council meeting		9-Sep-20	1					
Council workshop		10-Sep-20					1	
Community Services Committee	Includes Confidential session	10-Sep-20			1	1		
Council workshop		15-Sep-20					1	
Infrastructure Committee workshop		15-Sep-20					1	
Joint NCC/TDC CONFIDENTIAL Briefing		16-Sep-20						1
Audit and Risk Subcommittee	Includes Confidential session	17-Sep-20				1	1	
Sports and Recreation Committee	Includes Confidential session	17-Sep-20				1	1	
Council meeting	Includes Confidential session	22-Sep-20	1	1				
Council - Extraordinary	Includes Confidential session	29-Sep-20	1	1				
Governance and Finance Committee CONFIDENTIAL Briefing		29-Sep-20						1
Infrastructure Committee		30-Sep-20			1			
Infrastructure Committee		1-Oct-20			1			
Governance and Finance Committee workshop		15-Oct-20					1	
Governance and Finance Committee	Includes Confidential session	15-Oct-20			1	1		
Environment Committee workshop		20-Oct-20					1	
Extraordinary Council Meeting		22-Oct-20	1					

Environment Committee		22-Oct-20			1			
Sports and Recreation Committee CONFIDENTIAL Briefing		22-Oct-20						1
Environment Committee workshop		22-Oct-20					1	
Council workshop		27-Oct-20					1	
Community Services Committee workshop		29-Oct-20					1	
Community Services Committee	Includes Confidential session	29-Oct-20			1	1		
Council CONFIDENTIAL Briefing		30-Oct-20						1
Sports and Recreation Committee workshop		3-Nov-20					1	
Chief Executive Employment Committee	Includes Confidential session	3-Nov-20			1	1		
Sports and Recreation Committee	Includes Confidential session	5-Nov-20			1	1		
Extraordinary Council Meeting		5-Nov-20	1					
Joint Committee of Tasman District and Nelson City Councils	Includes Confidential session	10-Nov-20	1	1				
Joint NCC/TDC CONFIDENTIAL Briefing		10-Nov-20						1
Audit and Risk Subcommittee	Includes Confidential session	10-Nov-20			1	1		
Environment Committee CONFIDENTIAL Briefing		11-Nov-20						1
Council meeting	Includes Confidential session	12-Nov-20	1	1				
Infrastructure Committee		19-Nov-20			1			
Environment and Climate Committee workshop		24-Nov-20					1	
Community and Recreation Committee CONFIDENTIAL Briefing		24-Nov-20						1
Chief Executive Employment Committee	Includes Confidential session	25-Nov-20			1	1		
Council CONFIDENTIAL Briefing		26-Nov-20						1
Urban Development Subcommittee workshop		26-Nov-20					1	
Strategic Development and Property Subcommittee	Includes Confidential session	26-Nov-20			1	1		
Strategic Development and Property Subcommittee workshop		26-Nov-20					1	
Environment and Climate Committee		1-Dec-20			1			
Forestry Subcommittee		1-Dec-20			1			
Audit, Risk and Finance Subcommittee	Includes Confidential session	2-Dec-20			1	1		
Joint NCC/TDC/MDC Regional Transport Committee CONFIDENTIAL Briefing		7-Dec-20						1
Regional Transport Committee		7-Dec-20			1			
Council workshop		8-Dec-20					1	
Extraordinary Council Meeting	Includes Confidential session	10-Dec-20	1	1				
Community and Recreation Committee workshop		10-Dec-20					1	
Community and Recreation Committee	Includes Confidential session	10-Dec-20			1	1		
Council workshop		15-Dec-20					1	
Council meeting	Includes Confidential session	17-Dec-20	1	1				
Council CONFIDENTIAL Briefing		21-Jan-21						1
Strategic Development and Property Subcommittee CONFIDENTIAL Briefing		26-Jan-21						1
Joint NCC/TDC/MDC Regional Transport Committee CONFIDENTIAL Briefing		27-Jan-21						1
Strategic Development and Property Subcommittee	Includes Confidential session	11-Feb-21			1	1		
Infrastructure Committee workshop		11-Feb-21					1	
Council workshop		11-Feb-21					1	
Infrastructure Committee workshop		16-Feb-21					1	
Council workshop		16-Feb-21					1	
Regional Transport Committee		16-Feb-21			1			
Environment and Climate Committee		17-Feb-21			1			
Environment and Climate Committee CONFIDENTIAL Briefing		17-Feb-21						1
Council meeting	Includes Confidential session	18-Feb-21	1	1				
Audit, Risk and Finance Subcommittee	Includes Confidential session	23-Feb-21			1	1		

Chief Executive Employment Committee	Includes Confidential session	23-Feb-21			1	1		
Environment and Climate Committee CONFIDENTIAL Briefing		24-Feb-21						1
Environment and Climate Committee CONFIDENTIAL Briefing		24-Feb-21						1
Infrastructure Committee		25-Feb-21			1			
Urban Development Subcommittee		2-Mar-21			1			
Urban Development Subcommittee workshop		2-Mar-21					1	
Community and Recreation Committee	Includes Confidential session	4-Mar-21			1	1		
Joint Committee of Tasman District and Nelson City Councils	Includes Confidential session	16-Mar-21	1	1				
Council meeting	Includes Confidential session	18-Mar-21	1	1				
Council workshop		18-Mar-21					1	
Council CONFIDENTIAL Briefing		18-Mar-21						1
Council CONFIDENTIAL Briefing		19-Mar-21						1
Forestry Subcommittee		23-Mar-21			1			
Urban Development Subcommittee Workshop		31-Mar-21					1	
Strategic Development and Property Subcommittee	Includes Confidential session	1-Apr-21			1	1		
Strategic Development and Property Subcommittee CONFIDENTIAL Briefing		1-Apr-21						1
Regional Transport Committee		6-Apr-21			1			
Council CONFIDENTIAL Briefing		7-Apr-21						1
Infrastructure Committee		8-Apr-21			1			
NCC/TDC Regional Transport Committee - Hearing Regional Public Transport Plan		9-Apr-21			1			
Environment and Climate Committee	Includes Confidential session	13-Apr-21			1	1		
Environment and Climate Committee workshop		13-Apr-21					1	
Community and Recreation Committee workshop		15-Apr-21					1	
Environment and Climate Committee workshop		15-Apr-21					1	
Urban Development Subcommittee	Includes Confidential session	20-Apr-21			1	1		
Workshop session		20-Apr-21						1
Regional Transport Committee	Includes Confidential session	21-Apr-21			1	1		
Community and Recreation Committee	Includes Confidential session	22-Apr-21			1	1		
Council meeting - to HEAR submissions on draft LTP (Day 1)	Includes Confidential session	4-May-21	1	1				
Council meeting - to HEAR submissions on draft LTP (Day 2)		5-May-21	1					
Council meeting - to HEAR submissions on draft LTP (Day 3)	Includes Confidential session	6-May-21	1					
Council meeting	Includes Confidential session	11-May-21	1	1				
Urban Development Subcommittee CONFIDENTIAL Briefing		11-May-21						1
Council meeting - to DELIBS on submissions to draft Long Term Plan (Day 1)	Includes Confidential session	18-May-21	1	1				
Council meeting - to DELIBS on submissions to draft Long Term Plan (Day 2)		19-May-21	1					
Council meeting - to DELIBS on submissions to draft Long Term Plan (Day 3)		20-May-21	1					
Audit, Risk and Finance Subcommittee	Includes Confidential session	25-May-21			1	1		
Chief Executive Employment Committee	Includes Confidential session	25-May-21			1	1		
Council CONFIDENTIAL Briefing		26-May-21						1
Urban Development Subcommittee workshop		26-May-21					1	
Infrastructure Committee workshop		26-May-21					1	
Strategic Development and Property Subcommittee	Includes Confidential session	1-Jun-21			1	1		
Strategic Development and Property Subcommittee CONFIDENTIAL Briefing		1-Jun-21						1
Community and Recreation Committee CONFIDENTIAL Briefing		1-Jun-21						1
Infrastructure Committee		3-Jun-21			1			

Council CONFIDENTIAL Briefing		8-Jun-21							1
Environment and Climate Committee	Includes Confidential session	10-Jun-21			1	1			
Strategic Development and Property Subcommittee CONFIDENTIAL Briefing		15-Jun-21							1
Tenders Subcommittee	Includes Confidential session	16-Jun-21			1	1			
Community and Recreation Committee	Includes Confidential session	17-Jun-21			1	1			
Urban Development Subcommittee workshop		22-Jun-21						1	
Urban Development Subcommittee workshop		22-Jun-21						1	
Workshop session		22-Jun-21						1	
Forestry Subcommittee		23-Jun-21			1				
Council meeting	Includes Confidential session	24-Jun-21	1	1					
Environment and Climate Committee CONFIDENTIAL Briefing		29-Jun-21							1
Regional Transport Committee		29-Jun-21					1		

Total: 22 14 54 34 44 34