

# Dog Registration Application

Section 36, Dog Control Act 1996 | For the period 1 July ..... to 30 June .....

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[nelson.govt.nz](http://nelson.govt.nz)

## Read these important messages first:

- All dogs must be registered by the age of three months.
- All dogs must be registered each year by 30 June. Failure to register before 31 July will incur a penalty fee.
- All dogs **first** registered from 1 July 2006, except working farm dogs, must be microchipped to avoid a \$300 infringement. Please provide the microchip number if applicable.

Date of application:

Owner number:

Owner's full name:

Postal address:

Location if different:

Owner's date of birth:

Phone:

Work phone:

Mobile phone:

Email address:

Second Owner's Name:

Date of birth:

Phone:

Work phone:

Mobile phone:

Email address:

Dog's Name	Breed	Colour	Microchip	Age	Sex	Ntrd	Old Tag #	New tag #	Fee

This becomes a "Tax Invoice" when paid.  
GST Reg No. 10-730-295

**TOTAL PAYABLE** (gst inc)

Tick if you would like to receive your future dog registration invoices by email

I confirm that the above information relating to the dog(s) in my care is correct and I do not own or have any other dog(s) in my possession that are not registered.

Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT** Please read notes on next page

# Dog Registration – Important Information

## Control of dogs

Sections 52, 53 and 54a,  
Dog Control Act 1996

The owner of a dog must keep the dog under control at all times and, when in a public place must use or carry a leash at all times. A dog will be treated as not being under control:

- if it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or premises; or
- if it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000 or instant infringement \$200.

## Obligations of dog owner generally

Section 54, Dog Control Act 1996

The owner of a dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water, and shelter;
- and ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or a fine not exceeding \$5,000 if you fail to comply with this provision.

## Obligations of dog owner on owner's property

Section 52A Dog Control Act 1996

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner:

- that the dog is under the direct control of a person; or
- that the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 if you fail to comply with this provision. In addition, a dog control officer may seize and impound the dog or issue an instant infringement of \$200.

## Dog registration notes

### 1. Payment options

- **Pay via DogsOnline** at [my.nelson.co.nz](http://my.nelson.co.nz)
- **Pay in person by cash**, eftpos or credit card at Nelson City Council, Customer Service Centre, 110 Trafalgar Street, Nelson
- **Pay online by credit card** by going to [nelson.govt.nz/online-payments](http://nelson.govt.nz/online-payments)
- **Pay by internet banking** using your name and owner number as your payment reference.  
Account name: Nelson City Council  
Bank account number: Westpac 03-0703-0325055-00

2. All dog owners with dogs ordinarily kept in the Nelson City must register with the Nelson City Council.
3. It is an offence to keep a dog older than three months which is unregistered; on conviction, a court may impose a fine of up to \$3,000.
4. Your date of birth is required to enable you to be distinguished from other persons with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996.
5. Dog owner's personal details will be kept by Nelson City Council but may be used only for lawful official purposes and will not be generally available to the public. However, Section 35 of the Dog Control Act 1996 allows the name and address of the owner to be made available to any person who has made a written application for that information. Before supplying the information, Nelson City Council must be satisfied of the identity of the applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.
6. Failure to supply any of the information requested in this form that is relevant to your application may prevent the registration of your dog. You are encouraged to request Nelson City Council to correct or amend any of your details if you discover a mistake or if the relevant circumstances change. You are required to notify Nelson City Council of any change of address or change in the ownership of the dog.
7. Replacement tags may be obtained from Nelson City Council if the current tag has been lost or stolen. (Fee applies.)

8. Where the fee for the registration of a dog is paid and that dog dies, a refund will be made on request as follows:
  - Where a dog dies before the commencement of the year, the full fee will be refunded.
  - Where the dog dies during the year, 1/12th of the annual fee for each complete month remaining in the registration year **after the date of application** for a refund will be refunded.
9. A territorial authority must reduce the registration fee for a dog, but only if, in a registration year:
  - the dog is less than three months old on or after 2 August; or
  - the dog is imported into New Zealand for the first time on or after 2 August.

The fee shall be 1/12th the annual fee for each complete month remaining in the registration year after the date of such registration.

10. On change of ownership of any registered dog, both the previous owner and the new owner must, within 14 working days, give written notice to the territorial authority (or authorities) concerned, of the change of ownership and the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500. If the owner's address is changed within the district, the owner must within 14 days, give written notice of the change to the Nelson City Council.
11. It is an offence, in making an application for the registration of a dog, to make any written statement knowing that statement to be false. On conviction, a court may impose a fine of up to \$3,000.
12. Any dog not wearing a collar having a current registration label or tag attached will, until the contrary is proved, be treated as unregistered.
13. If any dog over the age of three months is found not wearing a collar with a current registration label or tag attached, on land or premises other than its owner's land or premises, or any public place, the dog may be seized and impounded.
14. If any dog is transferred to and kept in the district, of another territorial authority, other than the one in which it has been kept, for one month or more, the owner shall within six weeks of the transfer, give written notice of the transfer to both authorities, setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.