

EASYPAY – RATES AND/OR WATER

*Ratepayer Details:

Ratepayer name(s): _____

Contact number(s): Home: _____ Mobile: _____

Email address: _____

**Please note that Easypay is only available to the legal ratepayer. Property tenants or leasees must make alternative arrangements for payments.*

Property Details:

(For multiple properties please list or attach additional addresses)

Valuation or Water Account number:

Property Location:

Rates Payment Options:

- Weekly: Tuesday Thursday
- Fortnightly: Tuesday Thursday
- Monthly: 20th of the month or next business day
- Quarterly: On the quarterly instalment due date
- Annual: On the due date for Instalment One

If you choose weekly, fortnightly or monthly the direct debit payment amounts are automatically readjusted in late July or early August to ensure your rates are paid in full over the whole year. We will notify you in advance of the payments amounts and you can cancel the payments at any time.

If you pay quarterly or annually, your payment will be the amount showing on the rates invoice.

Water Payment Options:

Residential Properties

- Weekly: Tuesday Thursday
- Fortnightly: Tuesday Thursday
- Monthly: 20th of the month or next business day
- Six Monthly: On the invoice due date

We will recalculate the weekly, fortnightly or monthly water direct debits annually based on the account balance and previous 12 months consumption

Commercial Properties (Water and TradeWaste)

- Quarterly: On the invoice due date

We will send you a confirmation letter when we have loaded your Direct Debit Authority which will confirm the starting date, payment amount and frequency. Please allow at least 10 working days to have your authority set up.