

NELSON CITY COUNCIL RESERVE CONCESSION APPLICATION

Date _____

Name of Applicant _____

Company Name _____

Location/Park _____

GST Registered Yes No **GST Number** _____

Contact Address _____

Phone Work _____ **Phone Home** _____

Mobile _____ **Email** _____

Application Type Food Drink / Recreation /Other

Please complete the following description of proposed activity. Include as an attachment any further support material as desired.

(A) Provide a description of the Proposed Activity:

(B) Provide a description of the potential effects of the activity on the public and the reserve and the steps the applicant proposes to take to avoid, remedy or mitigate any negative effects:

(C) Provide details of operating hours, days of week, seasonal, year round etc:

(D) Provide (attach) information/references to support applicant's ability to carry out proposed activity.

(E) Provide (attach) relevant Health and Safety plan, risk assessment or hazard identification register for the proposed activity.

(F) Provide a description of type, size, structure and visual presentation of facility (attach photo or similar where possible). The facility must be able to be removed on a daily basis.

(G) Does the activity use a generator: Yes No

(H) Does the activity require park power supply? Yes No

(I) Provide details of insurance policies that will be held by the applicant in respect of the proposed activity. You will need to provide evidence of all policies held prior to commencing the proposed activity. Public Liability insurance is a minimum requirement.

Fee: \$232 (incl. GST) per month or 10% of gross, whichever is greater (\$58 (incl. GST) per month for power)

Minimum payments for 4 months

Signature _____ **Name** _____

Attach further supporting documentation as desired.

Return to: customer.service@ncc.govt.nz or

Nelson City Council
110 Trafalgar Street
PO Box 645
Nelson 7040

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