

# APPLICATION FOR PERMITTED BOUNDARY ACTIVITY

OFFICE USE	
Consent No.	RM
Fee	\$
Receipt number	
Date stamp	

## Applicant & Contact Details

Full name of **applicant(s)** \_\_\_\_\_

**Contact person or agent** \_\_\_\_\_

**Address for service** \* (see note below) \_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

*(Signature of applicant/person authorised to sign on behalf of applicant)*

\* All correspondence including the notice will be sent to the "Address for Service".

## Property Details

Address: Number \_\_\_\_\_ Street/Road \_\_\_\_\_

Legal Description \_\_\_\_\_

Full name & Address of each owner of the site to which the proposed activity relates \_\_\_\_\_

\_\_\_\_\_

## Activity Details

I have supplied the information required for a permitted boundary activity under section 87BA of the Resource Management Act 1991 ("the Act") to be undertaken at the property where the boundary activity is to occur (see *property details above*). The description of the boundary activity is: \* (see note below)

\_\_\_\_\_

\_\_\_\_\_

*If there is an associated building consent, please quote Building Consent Number: BC* \_\_\_\_\_

\* *Insert description of the activity in sufficient detail for the Council to be satisfied that the activity is a permitted boundary activity as per the meaning given in section 87AAB of the Act.*

**Please refer overleaf for items to be provided with application form → →**

## CHECKLIST: Have you included all of the following items?

The following items **must** be provided with the application form (see notes below):

		✓
1	<b>A PAYMENT</b> in accordance with the Nelson City Council Schedule of Fees & Charges. Payment may be made by cheque, EFTPOS, or internet banking.	
2	<b>PLANS &amp; DIAGRAMS</b> - 1 copy <i>Plan(s) (drawn to scale) of the site at which the activity is to occur, showing the height, shape and location on the site of the proposed activity.</i>	
3	<b>DESCRIPTION OF THE ACTIVITY</b> The description of the activity should be in sufficient detail for the Council to be satisfied that the activity meets the definition of a boundary activity.	
4	<b>LIST OF NAMES AND ADDRESSES</b> The full name and address of each owner of an allotment with an infringed boundary to which the proposed activity relates.	
5	<b>WRITTEN APPROVALS</b> Written approvals and a signed plan from each owner of an allotment with an infringed boundary.	

## Important Notes

- (i) Your application will not be accepted for processing by Nelson City Council unless all the above items are included with the application form. If all information is not included, the Council will return this to you and the correct information must be supplied before a written notice permitting your activity can be provided.
- (ii) In order to be eligible for a permitted boundary activity, the activity must meet the definition of a boundary activity under section 87AAB(1) of the Act.
- (iii) You must provide written approval from all owners of allotments with infringed boundaries.
- (iv) If all of the information required under section 87BA(1) of the Act is provided the Council will notify you of your permitted boundary activity within 10 working days after the date on which it receives the information.
- (v) If signing on behalf of a trust or company, please provide additional written evidence that you have signing authority.
- (vi) Once your application has been formally received by the Council, it is available for public inspection.