



Civic House, 110 Trafalgar Street
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nelson.govt.nz

REQUEST FOR PLANTS FOR BEAUTIFICATION OF ROAD RESERVE

Thank you for your request to receive a supply of plants for planting on the road reserve neighbouring your property.

The Council provides these plants to assist residents to beautify the street and the environment surrounding their properties and as a measure of assistance towards the maintenance of the unformed road reserve that neighbours most properties.

These plants cannot be planted within your private property.

We limit the number of plants that can be supplied each year to **ten per property**; this is so the maximum number of residents can benefit from the supply of a limited number of plants within a set budget. You may apply in future years for additional plants.

An information sheet is attached explaining where plants can be planted on the road reserve which you should note before confirming your order for plants. Any deviation from this will be rectified at your cost.

The plant delivery form is attached and this should be returned to the Council **prior to 31 July**. Any forms returned after this date may not be filled until the following year.

In filling out the delivery form we prefer you to complete the General Requirements section rather than detail the plant species. Our skilled landscape contractor will select plants that best fit your general plant requirements from the range of plants we have available.

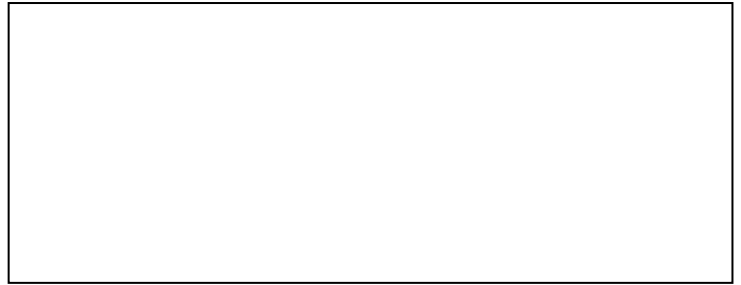
If you specify a plant species we will endeavour to provide plants that are the same or similar to the plants requested, but we are limited to supplying stock that is surplus to landscape projects that we have undertaken during the winter period. The Nursery production is 80% native tree and shrub production. Specialist or high value plants will not be supplied - for example Camellias, Rhododendrons, grafted trees, fruit trees, palms, proteas etc.

After the start of September the Parks and Recreation Department arrange the delivery of the plants. They will be left in an area by your letter box. The care, maintenance and watering of plants will be the responsibility of the resident.

If you have any question about the beautification project please don't hesitate to contact me.

Trish Luddon

Contract Supervisor Parks



PLANT DELIVERY REQUEST FORM

Name: _____

Address: _____

Telephone: _____ Mobile: _____

Email: _____

Signature: _____ Date: _____

Privacy Statement

The information provided on this form will be used by Council to ensure that accounts, correspondence and other notices are sent to the correct address. Under the Privacy Act 1993, you have the right of access to your personal information held by the Nelson City Council and you are entitled to request that your personal information be correct.

PLANTS GENERAL REQUIREMENTS

(Tick as required)

At Maturity: Height: _____ Width: _____

Mixed Evergreen Semi Deciduous

Clay Soil Sandy Soil Loam

Site Flat Sloping Site

Additional notes: _____

NOTE:

- Plants can not be used on private property
- Delivery will be from the start of September
- A maximum of 10 plants are supplied

Completed forms must be returned by the 31st July to:

Nelson City Council - Parks
PO Box 645, Nelson 7040

or emailed to customer.service@ncc.govt.nz

RESIDENTIAL BERM PLANTING

OUTSIDE BERM

Residents are reminded that any planting of shrubs & trees between the edge of the footpath and the kerb, (area shown in red) is not allowed.

If this berm width exceeds 1.5m, you may contact the Parks & Recreation section of Council for your street to be considered by the Council for street tree planting.

For safety & ongoing maintenance reasons, this area is typically grassed. Residents are allowed to plant low ground cover plants that have the ability to with stand being walked on. In these areas crushed stone is allowed, but boulders or rocks of any kind are not allowed.

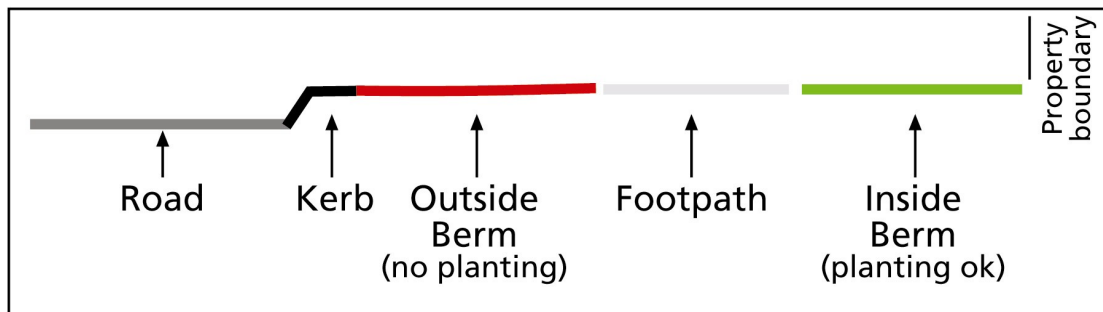


Diagram showing planting allowed areas of berm

INSIDE BERM

Landscape planting on the inside (area shown in green) between the property boundary and the back of the footpath, or if no footpath exists, the road edge, is allowed.

All vegetation shall be maintained so that it does not encroach closer than 150mm to the edge of the footpath. Overhanging vegetation that maintains a 2.4m envelope above the footpath or 4.5m above the road is permitted.

No rocks greater than 300mm are allowed.

All plantings must be such that they don't cause visibility problems for the adjacent driveways or around corners.

Residents are advised that utility services are often located in the berm area between the footpath and property boundary. It is advised to check the location of any services with local utility companies before commencing any digging. These services may require maintenance & easy access at all times is required.



Map showing planting allowed areas of berm