



# AGENDA

Extraordinary meeting of the

**Community Services Committee**

**Tuesday 4 November 2014  
Commencing at 9.00am  
Council Chamber  
Civic House  
110 Trafalgar Street**

Membership: Councillor Pete Rainey (Chairperson), Her Worship the Mayor Rachel Reese, Councillors Ruth Copeland, Matt Lawrey, Paul Matheson Gaile Noonan (Deputy Chairperson), Tim Skinner and Mike Ward

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)
- It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items. **(DELETE SECTION FOR COUNCIL AGENDAS)**

## **Apologies**

### **1. Confirmation of Order of Business**

### **2. Interests**

2.1 Updates to the Interests Register

2.2 Identify any conflicts of interest in the agenda

### **3. Public Forum**

### **4. Chairperson's Report**

### **5. Property and Facilities Asset Management Plan 2015-25**

**4-5**

Document number A1233602

Recommendation

***THAT the report Property and Facilities Asset Management Plan 2015-2025 (A1233602) and its attachment (A1224345) be received.***

Recommendation to Council

***THAT the draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be adopted to inform the Long Term Plan 2015-2025.***

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## **Property and Facilities Asset Management Plan 2015-25**

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### **1. Purpose of Report**

- 1.1 To seek Council's agreement to adopt the draft Property and Facilities Asset Management Plan 2015-2025 (AMP), as the version that will inform the Long Term Plan 2015-2025 (LTP).

### **2. Delegations**

- 2.1 The Community Services Committee has powers to recommend to Council Asset Management Plans which relate to property and facilities.

### **3. Recommendation**

***THAT the report Property and Facilities Asset Management Plan 2015-2025 (A1233602) and its attachment (A1224345) be received.***

#### **Recommendation to Council**

***THAT the draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be adopted to inform the Long Term Plan 2015-2025.***

### **4. Background**

- 4.1 The Property and Facilities AMP 2015-2025 describes asset lifecycle management activities and programmes used to ensure the defined levels of service are met. The plan also details funding required to maintain these levels of service and manage future change.
- 4.2 This Property and Facilities AMP replaces and extends the existing Facilities Asset Management Plan 2012-2015.
- 4.3 A preliminary draft of the AMP was considered at a Council workshop on 7 August 2014. Amendments were made as a result of that workshop.
- 4.4 The plan forms the basis of meeting Council's obligations under section 93 and Schedule 10 of the Local Government Act 2002.

### **5. Discussion**

- 5.1 The Property and Facilities AMP 2015-2025 remains a draft until the LTP 2015-25 has been formally adopted. The AMP will be updated to reflect decisions made as part of the LTP process.

## **6. Assessment of Significance against the Council's Significance Policy**

6.1 The adoption of this recommendation is not a significant decision in terms of the Council's Significance Policy.

## **7. Alignment with relevant Council Policy**

7.1 This AMP will inform the preparation of the LTP 2015-25 and will be amended following the adoption of the LTP. It is consistent with previous Council decisions.

7.2 Future work and development is included within this plan and additional costs are outlined for consideration in the LTP.

7.3 This AMP aligns with Nelson 2060.

## **8. Consultation**

8.1 The AMP will inform the LTP 2015-25 and decisions arising will be consulted through that process.

## **9. Inclusion of Māori in the decision making process**

9.1 An overview of the Property and Facilities AMP was presented to a workshop with Iwi on 27 August 2014.

9.2 Te Tau Ihu Iwi partners will be invited to submit on any issues of interest through the LTP. There will also be further opportunities to work with Iwi partners on the various projects that are outlined in the AMP.

## **10. Conclusion**

10.1 The Property and Facilities AMP 2015-2025 has been prepared to inform the LTP 2015-2025 and will support Council in meeting its obligations under section 93 and Schedule 10 of the Local Government Act 2002.

Michael Homan

**Property and Facilities Asset Manager**

### **Attachments**

Attachment 1: Property and Facilities AMP 2015-25 ([A1224345](#))

Note: This attachment has been circulated separately.