



**Nelson City Council**  
te kaunihera o whakatū

# **AGENDA**

**Ordinary meeting of the**

**Chief Executive Employment Committee**

**Monday 7 July 2014  
Commencing at 12.00pm  
Ruma Ana  
Civic House  
110 Trafalgar Street, Nelson**

Membership: Her Worship the Mayor Rachel Reese, Councillors Luke Acland and Paul Matheson (Deputy Mayor)

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)
- It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

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## Apologies

### 1. Interests

- 1.1 Updates to the Interests Register
- 1.2 Identify any conflicts of interest in the agenda

### 2. Confirmation of Order of Business

### 3. Confirmation of Minutes – 5 and 17 March 2014

5-7

Document number A1150670

Recommendation

***THAT the minutes of part of the meeting of the Chief Executive Employment Committee, held on 5 and 17 March 2014, be confirmed as a true and correct record.***

## PUBLIC EXCLUDED BUSINESS

### 4. Exclusion of the Public

Recommendation

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p><b>Chief Executive Employment Committee Minutes – Public Excluded – 17 March 2014</b></p> <p>These minutes confirm the minutes of 17 March 2014 and also contain information regarding:</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
2	<p><b>Chief Executive’s Performance Agreement 2014 - 2015</b></p> <p>This report contains information regarding the negotiation of the Chief Executive’s Performance Agreement.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> <li>• Section 7(2)(i) To carry out negotiations</li> </ul>
3	<p><b>Chief Executive’s Performance Review</b></p> <p>This report contains information regarding the review of the Chief Executive’s performance.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> </ul>

## 5. Re-admittance of the public

Recommendation

***THAT the public be re-admitted to the meeting.***

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**Minutes of a meeting of the Chief Executive Employment  
Committee**

**Held in Ruma Ana, Civic House, 110 Trafalgar Street, Nelson**

**On Wednesday 5 March 2014, commencing at 12.05pm**

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Present: Her Worship the Mayor R Reese and Councillor L Acland  
In Attendance: Chief Executive (C Hadley), Manager Human Resources (S  
Gully) and Administration Adviser (L Laird)  
Apology: Councillor P Matheson

**1. Apologies**

Resolved

***THAT apologies be received and accepted from  
Councillor P Matheson.***

Her Worship the Mayor/Acland

Carried

**2. Interests**

There were no updates to the Interests Register, and no interests with  
items on the agenda were declared.

**3. Confirmation of Order of Business**

Resolved

***THAT the meeting be adjourned to Monday 17  
March 2014 at 12.30pm, at the Nelson City  
Council, Trafalgar Street, to consider further  
information in relation to item 1 of the public  
excluded agenda.***

Her Worship the Mayor/Acland

Carried

The meeting adjourned at 12.08pm.

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**Minutes of a reconvened meeting of the Chief Executive  
Employment Committee**

**Held in Ruma Ana, Civic House, 110 Trafalgar Street, Nelson**

**On Monday 17 March 2014, commencing at 12.39pm**

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Present: Her Worship the Mayor R Reese and Councillor L Acland and  
P Matheson

In Attendance: Chief Executive (C Hadley), Manager Human Resources (S  
Gully), and Administration Adviser (L Laird)

**1. Interests**

There were no updates to the Interests Register, and no interests with  
items on the agenda were declared.

**PUBLIC EXCLUDED BUSINESS**

**2. Exclusion of the Public**

Resolved

***THAT the public be excluded from the following  
parts of the proceedings of this meeting.***

***The general subject of each matter to be  
considered while the public is excluded, the  
reason for passing this resolution in relation to  
each matter and the specific grounds under  
section 48(1) of the Local Government Official  
Information and Meetings Act 1987 for the  
passing of this resolution are as follows:***

<b>Item</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Particular interests protected (where applicable)</b>
<b>1</b>	<b>Preparation for the Chief Executive's</b>	Section 48(1)(a)	The withholding of the information is

	<p><b>Proposed Performance Agreement 2014/15</b></p> <p>This report contains information regarding preparation for the Chief Executive's Proposed Performance Agreement 2014/15.</p>	<p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons</li> </ul>
2	<p><b>Proposed KPIs 2014/15</b></p> <p>This report contains information regarding the Chief Executive's Employee Engagement KPI for 2013/2014.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons</li> </ul>
3	<p><b>Professional Development within the Organisation</b></p> <p>This is a verbal update-only report from the Chief Executive on professional development within the organisation.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(a) To protect the privacy of natural persons</li> </ul>

Matheson/Acland

Carried

The meeting went into public excluded session at 12.40pm and resumed in public session at 2.16pm.

### 3. Re-admittance of the Public

Resolved

***THAT the public be re-admitted to the meeting.***

Her Worship the Mayor/Acland

Carried

There being no further business the meeting ended at 2.16pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date