



**NELSON TASMAN
EMERGENCY MANAGEMENT**

GROUP

MINUTES

of the

NELSON TASMAN CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP MEETING

Komiti Whakahaerenga Tiwhikete Whakawhanaunga

held

, Tuesday, 25 July 2023

at

Emergency Operations Centre, 28 Oxford Street, Richmond

Present: **Tasman District Council:** Mayor T King, Deputy Mayor S Bryant

Nelson City Council: Mayor N Smith, Deputy Mayor R O'Neill-Stevens

In Attendance: **Tasman District Council:** Chief Executive (J Dowding), Executive Assistant (G Drummond)

Nelson City Council: Group Manager Corporate Services (N Harrison) Chief Executive (N Philpott)

NEMA – Emergency Management Officer (O Varley)

Emergency Management (J Kennedy), (K Anderson), (K King), (L Swatton), (R Gibson)

Part Attendance:

1 OPENING, WELCOME

Ros Gibson offered the opening karakia

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

Moved Mayor Smith/Mayor King

EMC23-07-1

That the minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 4 April 2023, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Mayor Smith/Mayor King

EMC23-07-2

That the confidential minutes of the Nelson Tasman Civil Defence Emergency Management Group meeting held on Tuesday, 4 April 2023, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS

5.1 National Emergency Management Agency (NEMA)

Oli Varley took his update as read and presented a PowerPoint presentation on the Emergency Management Bill.

ACTION: Staff to prepare and present a submission on the Emergency Management Bill back to the CDEM Group.

5.2 Nelson Tasman Lifeline Vulnerabilities Update – PowerPoint presentation

Joe Kennedy and Luci Swatton presented to the CDEM Group and answered questions.

Discussion included:

- Key regional vulnerabilities
- Concerns around lack of specific information from Lifeline providers.

ACTION: Staff to ask utility providers more specific questions and report back to CDEM Group.

Mayor N Smith left the meeting at 2.16 pm

6 REPORTS

6.1 Matters arising from the meeting of the NTCDEM Group - 4 April 2023

Joe Kennedy presented his report and answered questions, discussion included:

- Incorrect figures noted in the previous meeting have since been updated.
- Concerns around the 10% increase in the cost of expenditure, group to look into the possibility of external review.

**Moved Mayor King/Deputy Mayor O'Neill-Stevens
EMC23-07-3**

That the Nelson Tasman Civil Defence Emergency Management Group receives the Matters arising from the meeting of the NTCDEM Group - 4 April 2023 REMC23-07-3

CARRIED

6.2 Report of the Nelson Tasman Emergency Management Office to the Coordinating Executive Group with Attachments

Joe Kennedy presented his report and answered questions.

**Moved Mayor King/Deputy Mayor O'Neill-Stevens
EMC23-07-4**

That the Nelson Tasman Civil Defence Emergency Management Group Joint Committee

- 1. receives the Report of the Nelson Tasman Emergency Management Office to the Coordinating Executive Group with Attachments; and**
- 2. notes the draft minutes of the Coordinating Executive Group (CEG) held on 5 July 2023.**

CARRIED

Ros Gibson offered the closing karakia.

7 CONFIDENTIAL SESSION

Nil.

The meeting concluded at 2.31 pm

Confirmed as a correct record of proceedings by resolution on Enter date .