

**MINUTES OF A MEETING OF THE CORPORATE GOVERNANCE COMMITTEE
HELD IN THE COUNCIL CHAMBER, CIVIC HOUSE, TRAFALGAR STREET,
NELSON ON THURSDAY 15 MAY 2008 COMMENCING AT 10.50AM**

PRESENT: Councillor G Thomas (Chairperson), His Worship the Mayor (K Marshall), Councillors I Barker, A Boswijk, G Collingwood, M Cotton, D Henigan (Deputy Chairperson), M Holmes, A McAlpine, P Rainey, R Reese and D Shaw

IN ATTENDANCE: Chief Executive (V Altmants), Divisional Manager Support Services (P Dougherty), Chief Financial Officer (C Fitchett) and Administration Adviser (A Rose)

APOLOGIES: An apology was received and accepted from Councillor A Miccio.

**1.0 CONGRATULATIONS TO DEPUTY CHIEF EXECUTIVE/DIVISIONAL
MANAGER SUPPORT SERVICES**

On behalf of the Council, the Chairman expressed congratulations to Mr Pat Dougherty on being appointed as Chief Executive to the Kapiti District Council.

In reply, Mr Dougherty thanked the Council for their kind wishes, saying he had worked for the City for over 22 years and although he was sad to be leaving he was looking forward to the new challenges ahead.

2.0 CONFIRMATION OF MINUTES

Resolved

***THAT** minutes of a meeting of the Corporate Governance Committee held on Thursday 3 April 2008, be confirmed as a true and correct record.*

Henigan/Barker

Carried

**3.0 CORPORATE GOVERNANCE COMMITTEE STATUS REPORT – MAY
2008**

Resolved

***THAT** the Corporate Governance Committee Status Report for May 2008 be received.*

McAlpine/Shaw

Carried

4.0 NELSON TASMAN BUSINESS TRUST FUNDING

Document 664738, dated 8 May 2008, agenda pages 7-9 refer.

Councillor Holmes declared an interest and did not take part in this part of the meeting.

Sarah Holmes joined the meeting and gave a powerpoint presentation on the activities of the Nelson Tasman Business Trust.

The meeting then discussed the report, which sought approval for the Council to enter a further three year funding agreement with the Nelson Tasman Business Trust.

The Committee agreed with the level of funding for the first year but felt that it should be increased in subsequent years by the movement in the CPI.

Resolved

THAT the draft Funding Agreement with the Nelson Tasman Business Trust for the next three years, commencing 1 July 2008 to 30 June 2011, be approved for signing, \$29,600 payable in year one and the amount payable in subsequent years to be increased by the movement in the CPI.

Shaw/Henigan

Carried

5.0 FINANCE STATEMENT FOR THE 9 MONTHS ENDED 31 MARCH 2008

Document No 659729, dated 18 April 2008, agenda pages 10-35 refer.

The Chief Financial Officer presented the report.

Resolved

THAT the finance statement for the 9 months ending 31 March 2008, be received and the variations noted.

Collingwood/McAlpine

Carried

6.0 SCHEDULE OF DOCUMENTS SEALED FROM 19 MARCH 2008 – 1 MAY 2008

Agenda pages 36-37 refer.

Resolved

THAT the schedule of documents sealed from 19 March 2008 to 1 May 2008 be received.

His Worship the Mayor/Barker

Carried

7.0 STOKE HEIGHTS SUBDIVISION (THE RIDGEWAYS) JOINT VENTURE STATEMENT OF INTENT 2008/09

Document No 655128, dated 1 April 2008, agenda pages 38-45 refer.

The Divisional Manager Infrastructure, Fraser Galloway, joined the meeting and presented the report.

Resolved

THAT the Stoke Heights Subdivision (The Ridgeways) Joint Venture Statement of Intent for 2008/09 be approved for signing.

Rainey/Collingwood

Carried

8.0 CEMETERY BYLAWS

Document No 653834, dated 31 March 2008, agenda pages 46-80 refer.

The Administration Adviser, Richard Palmer, accompanied by the Manager Parks and Facilities, Paul McArthur, joined the meeting and presented the report.

Following discussion and questions, it was agreed that the consultation on the draft bylaw should include reference to natural burials.

It was agreed that an amended draft would be circulated with the Council agenda for 29 May 2008.

Recommendation to Council

THAT Part 6 of the Consolidated Bylaw "Cemeteries and Crematorium" be revoked;

AND THAT the Draft Bylaw "Burials and Cremations", included as attachment 2 of report number 653834, be adopted for public consultation in accordance with the provisions of the Local Government Act 2002;

AND THAT the proposed conditions for the Exclusive Right of Burial, and the Internment Warrant, including the requirements relating to the Erection of Memorials, outlined in attachment 3 to report number 653834, be adopted as Council policy.

Holmes/McAlpine

Carried

9.0 AUDIT REVIEW GROUP

A report of the meeting of the Audit Review Group, held on 16 April 2008, agenda pages 81-82 refer.

Resolved

THAT the report be received.

Shaw/His Worship the Mayor

Carried

10.0 OPERA IN THE PARK

Document No 661378, dated 28 April 2008, agenda pages 83-95 refer.

Councillor Rainey declared an interest and withdrew from this part of the meeting.

The Divisional Manager Community Services, Susan Coleman, Festival Director Annabel Norman, and Consultant John Cooke joined the meeting.

The Divisional Manager Community Services presented the report, explaining that its purpose was to provide Council with the final costings of the Opera in the Park event that had been held on Saturday 16 February 2008 at Trafalgar Park and the results of the Economic Impact Assessment for that event.

In answer to a question, the Festival Director explained that the contribution that had been lost by a key sponsor pulling out was in the region of \$40,000.

In answer to a question from Councillor Shaw, Mr Cooke, the author of the Economic Impact Assessment, said the value to the region had been about \$1.30 for

every dollar spent and he explained that about 14% of the people attending had come from outside the region.

Councillor Barker said that he felt that rather than the ordinary ratepayer those that benefitted from such events should bear the costs.

In answer to a question from Councillor Reese, it was suggested that the original reports that went to Council when it originally approved the funding for the event should be circulated to new Councillors as this information would clarify the decisions taken to underwrite the event.

Councillor Boswijk said that although the economic impact assessment was worthwhile, there was also need to take into account civic pride generated by such events.

In answer to a question from Councillor Barker as to what Council was proposing to do for the next year, the Divisional Manager Community Services said that at Annual Plan time, levels of funding agreed will determine the type of event that can be produced.

Resolved

THAT the report be received.

Holmes/Henigan

Carried

Attendance: His Worship the Mayor left the meeting at 12.15pm.

11.0 CORPORATE GOVERNANCE MAJOR PROJECTS 2007/08

Document No 664217, dated 7 May 2008, agenda pages 96-97 refer.

Resolved

THAT the report be received.

Cotton/Reese

Carried

12.0 PUBLIC EXCLUDED BUSINESS

12.1 Exclusion of the Public

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting in accordance with section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 on the grounds that the public conduct of this part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason withholding exists.

i. Confirmation of Public Excluded Minutes – 3 April 2008

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and

To protect the privacy of natural persons.

ii. Corporate Governance Committee Status Report – April 2008

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and

To protect the privacy of natural persons.

iii. Combined Shareholders Group Minutes 4 April 2008

Reasons:

To enable the Council to carry out negotiations or commercial activities without prejudice or disadvantage; and

To protect the privacy of natural persons.

iv. Bishop Suter Trust Board

Reasons

To protect the privacy of natural persons.

Shaw/Cotton

Carried

The meeting went into public excluded session at 12.20pm and resumed in public session at 12.29pm.

12.2 Re-admittance of the Public

Resolved

THAT the public be readmitted to the meeting.

McAlpine/Boswijk

Carried

There being no further business the meeting closed at 12.30pm.

CONFIRMED AS A CORRECT RECORD OF PROCEEDINGS

_____ CHAIRPERSON _____ DATE