
**Minutes of a meeting of the Nelson Tasman Civil Defence
Emergency Management Group**

**Held in the Tasman District Council Chamber, Queen Street,
Richmond**

On Friday 4 April 2014, commencing at 4.44pm

Present: His Worship the Mayor of Tasman R Kempthorne
(Chairperson), Her Worship the Mayor of Nelson R Reese,
Nelson City Councillor P Matheson

In Attendance: Tasman District Council Chief Executive (L McKenzie), Nelson
City Council Chief Executive (C Hadley), Nelson City Council
Manager Emergency Management (R Ball), and Nelson City
Council Administration Adviser (E-J Ruthven)

Apology: Tasman District Councillor T King

1. Apologies

Resolved

***THAT the apology from Councillor King be
received and accepted.***

His Worship Mayor Kempthorne/Matheson

Carried

2. Conflicts of Interests

No conflicts of interest were declared with any agenda items.

**3. Minutes of the Nelson Tasman Civil Defence Emergency
Management Co-ordinating Executive Group (CEG)
Meeting – 12 March 2014**

Document number A1154282, agenda pages 5-9 refer.

Resolved

***THAT the minutes of a meeting of the Nelson
Tasman Civil Defence Emergency Management
Group (CEG) Meeting, held on 12 March 2014,
be confirmed as a true and correct record.***

Her Worship Mayor Reese/Matheson

Carried

3.1 Group Emergency Operations Centre: Update

Resolved

THAT Section 4.4.1. of the Nelson Tasman CDEM Group Plan 2012 be amended to state:

- ***that the primary Group Emergency Operations Centre will be 28 Oxford St, Richmond;***
- ***that the Nelson City Council and Tasman District Council Chambers are not designated as a Group Emergency Operations Centre or Alternate Group Emergency Operations Centre;***

AND THAT Nelson City Council and Tasman District Council be invited to confirm their willingness to retain their respective Chambers in a state that is operationally ready to support Civil Defence operations, if required.

Her Worship Mayor Reese/His Worship Mayor Kempthorne

Carried

4. **Report of the Emergency Management Office**

Document number A1144592, agenda pages 10-17 refer.

Manager Emergency Management, Roger Ball, presented the report. He outlined the preparations that had been undertaken for Cyclone Lusi, and noted that the new Emergency Operations Centre was functioning well.

There was agreement that the conference call that had taken place as part of the Cyclone Lusi response was a good initiative, and it was suggested that this take place during any future events.

Resolved

THAT the report of the Emergency Management Office (A1144592) be received.

Matheson/Her Worship Mayor Reese

Carried

5. **Exclusion of the Public**

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<p>Nelson Tasman Civil Defence Emergency Management Co-ordinating Executive Group (CEG) – Public Excluded Minutes- 12 March 2014</p> <p>These minutes contain information regarding preferred candidates recommended for appointment as Local Controllers</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> Section 7(2)(a) To protect the privacy of natural persons

Matheson/Her Worship Mayor Reese

Carried

The meeting went into public excluded session at 4.47pm and resumed in public session at 4.49pm.

6. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

His Worship Mayor Kempthorne/Matheson

Carried

There being no further business the meeting ended at 4.49pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date