
Minutes of an Extraordinary meeting of the Community Services Committee

Held in the Council Chamber, Civic House, Trafalgar Street, Nelson

On Tuesday, 4 November 2014, commencing at 9.00am

Present: Councillor P Rainey (Chairperson), Councillors R Copeland, M Lawrey, G Noonan (Deputy Chairperson), and T Skinner.

In Attendance: Councillors I Barker, B McGurk, K Fulton, Chief Executive (C Hadley), Group Manager Infrastructure (A Louverdis), Senior Strategic Adviser (N McDonald), Property and Facilities Asset Manager Administration Manager (M Homan), Asset Analyst (D Bartkowiak), Manager Asset Administration (K Patterson), Manager Administration (P Langley), Administration Adviser (E Farrell).

Apology: Her Worship the Mayor R Reese

1. Apologies

Resolved

THAT apologies be received and accepted from Her Worship the Mayor.

Rainey/Noonan

Carried

2. Confirmation of Order of Business

There was no change to the order of business.

3. Interests

There were no updates to the interest register and no conflicts of interest with agenda items were declared.

4. Chairpersons Report

The Chairman, Councillor Rainey, thanked staff who prepared the Property and Facilities Asset Management Plan 2015-2025. He reminded the Committee that the Asset Management Plan deals with over \$60 million worth of community owned assets. The Chairman

stated that of those assets, very few were related to the arts. The Chairman compared the position of assets and facilities for arts activities to that of sport activities and stated his belief that this was a situation that needed to be addressed.

5. Property and Facilities Asset Management Plan

Document number A1143129 refers.

Property and Facilities Asset Manager, Michael Homan and Asset Analyst Don Bartkowiak presented the report.

There were concerns about the tight timeframe Councillors had to review the document.

Group Manager Community Services, Mr Chris Ward informed Councillors that the document was a draft only and that changes could be made by Councillors. Councillors were informed that a workshop on the draft LTP was scheduled for 12 November 2014 to allow them to incorporate any amendments to the document that they saw fit.

The Chairperson informed Councillors that if they had any suggested amendments to the draft AMP, they should inform him or the Deputy Chairperson by 12 November 2014.

Councillors addressed a number of issues with officers.

Councillors sought clarification on different population statistics used in different Council reports.

Councillors were informed that "Interest rates" on page 258 and "Maintenance Contracts" on page 271 of the draft AMP would need to be updated.

There was a discussion about the upgrade of the toilet facilities at Buxton Square. Officers were requested to provide information relating to the level of use of these facilities by the public and what impact the recent upgrade of these facilities had on vandalism. Officers were also requested to provide information on whether the upgrade of the Buxton Square facilities had impacted on the level of use of the toilet block in Montgomery Square.

There was a suggestion that a similar upgrade to the facilities at Buxton Square could be carried out at Tahunanui and Millers Acre. It was stated that this would leave a particularly favourable impression with visitors to the city.

Councillors requested that any proposed changes by Nelson City Council's Senior Leadership Team be highlighted to Committee.

Councillors suggested that steps needed to be taken to highlight public awareness of the AMP and proposed that an article in Live Nelson along with hard copies for the public would be beneficial.

Attendance: The Committee adjourned from 10.20am to 10.24am.

Resolved

THAT the report Property and Facilities Asset Management Plan 2015-2025 (A1233602) and its attachment (A1224345) be received.

Rainey/Copeland

Carried

Resolved

THAT the draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be amended by the Chair and Deputy Chair as per suggestion received by Wednesday 12 November 2014

Rainey/Noonan

Carried

Recommendation to Council

THAT the amended draft Property and Facilities Asset Management Plan 2015-2025 (A1224345) be approved to inform the Long Term Plan 2015-2025.

Rainey /Noonan

Carried

There being no further business the meeting ended at 10.30am.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date