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## Minutes of a meeting of the Governance Committee

Held in the Council Chamber, Civic House, Trafalgar Street,  
Nelson

On Thursday 30 January 2014, commencing at 1.00pm

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Present: Councillor I Barker (Chairperson), Councillors L Acland (Deputy Chairperson), E Davy, B McGurk, and G Noonan

In Attendance: Chief Executive (C Hadley), Chief Financial Officer (N Harrison), Group Manager Support Services (H Kettlewell), Group Manager Infrastructure (A Louverdis), Acting Group Manager Strategy and Environment (N McDonald), Manager Communications (A Ricker), Manager Administration (P Langley), Kaihautū (G Mullen), and Administration Adviser (L Canton)

Apologies: Councillors K Fulton, P Matheson, and P Rainey, and Her Worship the Mayor

### 1. Apologies

Resolved

***THAT apologies be received and accepted from Councillors Fulton, Matheson, Rainey and Her Worship the Mayor.***

Davy/Noonan

Carried

### 2. Interests

There were no updates to the Interests Register and no conflicts of interest with items on the agenda were declared.

### 3. Confirmation of Order of Business

The Chairperson noted that since the agenda had been distributed, two public forums had been confirmed.

### 4. Public Forum

#### 4.1 Rating System in the Long Term Plan

Mr Andrew Dunlop spoke about submissions he had made to previous Annual Plans regarding elements of the rating system he considered should be altered. He said that the annual general and waste water charges applied to multi-unit properties were not charged fairly and asked councillors to understand these issues and incorporate them in the draft Annual Plan 2014/15.

The Chairperson advised that this issue would be considered as part of the rating review during the upcoming Annual Plan discussions.

#### 4.2 Review of the Nelson Resource Management Plan

Mr Andrew Dunlop spoke about the Nelson Resource Management Plan (NRMP). He suggested issues that could be considered in the review, including that the cost of the resource consent process was high and possibly overwhelming for the average community member.

He also suggested that the NRMP should include a mechanism for affected parties to resolve their problems or dispute consents in a simplified, low cost, consent process to be overseen by an independent party.

The Chairperson confirmed that the Chair of the Planning and Regulatory Committee was present at this meeting and had taken note of the issues raised by Mr Dunlop.

### 5. Confirmation of Minutes – 28 November 2013

Document number A1110925, agenda pages 6-12 refer.

Resolved

***THAT the minutes of a meeting of the Nelson City Council Governance Committee, held on 28 November 2013, be confirmed as a true and correct record.***

McGurk/Acland

Carried

### 6. Chairperson's Report

The Chairperson encouraged councillors to consider the recent Port Nelson Limited shareholder quarterly update and congratulated the company on the positive results recorded

## GOVERNANCE

### 7. Council Controlled Organisations: Local Government Act 2002 Obligations and Exemptions

Document number A1118960, agenda pages 13-18 refer.

Resolved

**THAT the report Council Controlled Organisations: Local Government Act 2002 Obligations and Exemptions (A1118960) be received.**

Noonan/Davy

Carried

Recommendation to Council

**THAT the Council, in accordance with Sections 7(3) and 7(6) of the Local Government Act 2002, after considering the matters in Section 7(5) of the Act, continue to grant an exemption to the City of Nelson Civic Trust for the purposes of Section 6(4)(i) of the Act.**

Noonan/Davy

Carried

## **8. Elected Members Engagement at Nelson Market**

Document number A1127841, agenda pages 19-24 refer.

It was noted that the requirement for some Council officer attendance at the market alongside councillors would incur a low cost.

Resolved

**THAT the report Elected Members Engagement at Nelson Market (A1127841) be received.**

Davy/Acland

Carried

Recommendation to Council

**THAT Council agree to attend the Nelson Market on the first Saturday of each month from 8am–1pm with assistance from an officer at an increased budget commitment of \$2,700 per year.**

Davy/Acland

Carried

## **FINANCE**

### **9. Finance Report for the Period Ending 30 November 2013**

Document number A1129044, agenda pages 25-36 refer.

Chief Financial Officer, Nikki Harrison, presented the report.

9.1 Interest rates

In response to a question, Ms Harrison advised that the Reserve Bank announcement that day had held the Official Cash Rate at 2.5%, but had indicated that a rate rise was imminent. She added that Council had interest rate hedges in place as detailed on page 34 of the agenda (Council Borrowings & Swaps), which would protect Council from interest rate rises for up to \$76 million worth of debt.

9.2 Festivals

In response to a question, Ms Harrison explained that the festivals budget was currently worse than projected reflecting that, although the biggest festival of the year was in October, the budget was phased evenly throughout the year. She said she anticipated that by the end of the financial year the festivals line was expected to meet budget.

Resolved

***THAT the Finance Report for the Period Ending 30 November 2013 (A1129044) and its attachments (1127379, 1127603 and 1127778) be received and the variations noted.***

Noonan/Davy

Carried

10. Exclusion of the Public

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Nelson City Council Governance Committee – Public Excluded minutes - 28 November	Section 48(1)(a) The public conduct of this matter	The withholding of the information is necessary:

	<p><b>2013</b></p> <p>These minutes contain information regarding:</p>	<p>would be likely to result in disclosure of information for which good reason exists under section 7</p>	
	<p>Nelmac Appointment of Director November 2013</p>		<ul style="list-style-type: none"> <li>• Section 7(2)(a) To protect the privacy of natural persons</li> </ul>

Davy/McGurk

Carried

The meeting went into public excluded session at 1.34pm and resumed in public session at 1.36pm.

10.1 Governance Committee Public Excluded minutes – 28 November 2013

During the public excluded session, the public excluded minutes of the Governance Committee meeting on 28 November 2013 were confirmed as a true and correct record

Resolved

***THAT the minutes of the part of the meeting of the Nelson City Council Governance Committee, held in public excluded on 28 November 2013, be confirmed as a true and correct record.***

McGurk/Noonan

Carried

**11. Re-admittance of the Public**

Resolved

***THAT the public be re-admitted to the meeting.***

Acland/McGurk

Carried

There being no further business the meeting ended at 1.36pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date