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## Minutes of a meeting of the Planning and Regulatory Committee

Held in the Council Chamber, Civic House, Trafalgar Street,  
Nelson

On Thursday 31 July 2014, commencing at 9.01am

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Present: Councillors B McGurk (Chairperson), I Barker, R Copeland, E Davy, K Fulton, M Lawrey, G Noonan, Glenice Payne, and M Ward

In Attendance: Group Manager Strategy and Environment (C Barton), Chief Executive (C Hadley), Group Manager Community Services (C Ward), Senior Strategic Adviser (N McDonald), Kaihautu (G Mullen), Manager Administration (P Langley) and Administration Adviser (L Laird)

Apology: Her Worship the Mayor (R Reese), and P Matheson (Deputy Mayor) for lateness

### 1. Apologies

Resolved

***THAT apologies be received and accepted from Her Worship the Mayor R Reese and Councillor P Matheson for lateness.***

McGurk/Davy

Carried

### 2. Interests

No updates were made to the Interests Register and no conflicts with items on the agenda were declared.

### 3. Confirmation of Order of Business

The Chairperson advised that a document would be tabled during the Chairperson's report that provided minor amendments to the recommendation.

The Chairperson introduced the Group Manager Strategy and Environment, Clare Barton, and the external appointee to the Committee, Glenice Paine.

Attendance: Councillor Fulton joined the meeting at 9.05am.

#### 4. Public Forum

There was no Public Forum.

#### 5. Confirmation of Minutes

5.1 19 June 2014

Document number A1209551, agenda pages 6-13 refer.

Resolved

***THAT the minutes of a meeting of the Nelson City Council – Planning and Regulatory Committee, held on 19 June 2014, be confirmed as a true and correct record.***

McGurk/Lawrey

Carried

5.2 19 June 2014 – to continue deliberations on submissions to the draft Reserves Bylaw

Document number A1209677, agenda pages 14-16 refer.

Resolved

***THAT the minutes of a meeting of the Nelson City Council – Planning and Regulatory Committee to continue deliberations on submissions to the draft Reserves Bylaw, held on 19 June 2014, be confirmed as a true and correct record.***

McGurk/Lawrey

Carried

5.3 26 June 2014 – Extraordinary meeting

Document number A1210639, agenda pages 17-18 refer.

Resolved

***THAT the minutes of a meeting of the Nelson City Council – Planning and Regulatory Committee, held on 26 June 2014, be confirmed as a true and correct record.***

McGurk/Ward

Carried

**6. Status Report – Planning and Regulatory Committee 31 July 2014**

Document number A1155974, agenda pages 19-20 refer.

There was a discussion about what goes on a status report and an officer advised that the status report lists items that otherwise have no method of being reported back to the Committee or Council, for example no officer report was called.

Officers further advised that there was an internal tracking system used to keep track of reports requested during Council meetings.

Resolved

***THAT the Status Report – Planning and Regulatory Committee, held on 26 June 2014, be received.***

Davy/Ward

Carried

**7. Chairperson’s Report**

Document number A1224747, agenda pages 21-25 refer.

An updated copy of the officer report was tabled (A1224747), which outlined proposed changes to the officer recommendation.

Environmental Programmes Officer, Jo Martin, joined the meeting and explained that Council was required to comply with environmental standards. She added that to comply with these standards, Council must be able to identify any piece of land where hazardous activities may have taken place.

In response to questions, Ms Martin said testing was the responsibility of the landowner, and that the final notation on the Land Information Memorandum (LIM) should be completed by November 2014.

Resolved

***THAT the Planning and Regulatory Committee Chairperson’s Report (A1224747) and its attachments be received.***

Davy/Ward

Carried

Resolved

***THAT the Committee notes the update with the Maitai River Restoration Project;***

***AND THAT the Committee notes the Council’s obligations to comply with National***

***Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health;***

***AND THAT the Committee notes that the Council is required to make available the information it holds about those sites within Nelson City that were, or are, used for those activities listed on the Hazardous Activities and Industries List (HAIL);***

***AND THAT the Committee notes the Council's actions to comply with Section 44A of the Local Government Official Information and Meetings Act 1987 by including information related to HAIL activities in Land Information Memorandum for those properties listed as HAIL sites.***

Fulton/McGurk

Carried

## **8. Regulatory Report for 1 April to 30 June 2014**

Document number A1190601, agenda pages 26-41 refer.

Manager Consents and Compliance, Mandy Bishop, and Manager Building, Martin Brown, joined the meeting and presented the report.

Mr Brown said the report indicated similar trends to the same time in 2013, yet in 2013 officers had experienced an increase in numbers due to 2013 flood event. Mr Brown said the Building Consent Authority was undertaking processing of consents electronically, yet stated that this did not include electronic lodging of consents for customers at this stage.

Attendance: Councillors Matheson joined the meeting at 9.31am.

The Group Manager, Clare Barton, said the Regulatory Report would be undergoing some changes to include more of a picture about the issues that were arising. Some councillors responded as to what information they considered helpful in the report, which included:

- information about the housing stock and housing needs in Nelson,
- a three year analysis of consent numbers highlighting increases relating to flood events.

In response to a question about parking reminder notices, Ms Bishop said it was too early to gather statistics about the programme, however further information would be reported back when it was available.

In response to a further question, Ms Bishop said in response to the changes in the resource consenting processes due to treaty settlements, Council now has separate contracts with all Iwi to review resource consents.

Resolved

**THAT the Regulatory Report for 1 April to 30 June 2014 (A1190601) be received.**

Davy/Fulton

Carried

## **9. Sugar Sweetened Beverages Policy**

Document number A1216217, agenda pages 42-53 refer.

Policy Adviser, Susan Moore-Lavo, and Senior Strategic Adviser Nicky McDonald joined the meeting and presented the report.

In response to questions, Ms Moore-Lavo confirmed that there was an internal policy that sugar sweetened beverages would not be sold in Council-owned buildings and places of work. She added that this approach would be encouraged to other groups as a means of role-modelling desired behaviours.

Councillors were generally supportive of Council's role as a leader and role model in this area, and acknowledged that this was an area where the Council could encourage the community to make healthier choices. Councillors were also supportive of working alongside groups to deliver this approach rather than enforcing a firm directive. Some councillors expressed a preference for this approach to be communicated to schools for their support.

In response to questions, Ms McDonald said officers would continue to monitor leases and events run by the Council and would continue to talk with vendors about healthier beverage choices.

Resolved

**THAT the report Sugar Sweetened Beverages (A1216217) and its attachments (A621114 and A1218790) be received. McGurk/Fulton**

Recommendation to Council

**THAT Council note the internal Council policy (A1218790) on sugar sweetened beverages;**

**AND THAT all vendors and events operating on Council-owned properties be encouraged to exclude the sale or provision of sugar sweetened beverages from their operations.**

Fulton/Davy

Carried

There being no further business the meeting ended at 9.58am.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date