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**MINUTES**  
of the  
**NELSON-TASMAN REGIONAL LANDFILL BUSINESS UNIT**  
**MEETING**  
held  
**9.30 am, Friday, 9 March 2018**  
at  
**Ruma Marama, Nelson City Council, 110 Trafalgar Street,**  
**Nelson**

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**Present:** Councillors S Walker (Chair), Nelson City Council  
Councillors S G Bryant and C M Maling, Tasman District Council

**In Attendance:** General Manager (J Robinson), Asset Engineer – Waste Management and Minimisation (D Stephenson), Cr D Ogilvie, Executive Assistant (R L Scherer), Tasman District Council  
  
General Manager Infrastructure (A Louverdis), Management Accountant (A Bishop) and Senior Asset Engineer – Solid Waste (J Thiart), Nelson City Council

**1 OPENING, WELCOME**

The Chairman welcomed members to the meeting and invited Cr David Ogilvie to join the table as an observer.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Bryant/Cr Maling**  
**RLBU18-03-1**

**That apologies from Cr Ian Barker be accepted.**  
**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 DECLARATIONS OF INTEREST**

Nil

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## **5 LATE ITEMS**

### **Moved Cr Maling/Cr Bryant RLBU18-03-2**

**That the late item, A1 Joint Landfill Tender Process be considered at today's meeting. This report could not be released until staff had spoken to the current contractors. The item could not be delayed because there is an urgency to progress the development of a joint landfill tender document which requires a start to the engagement process.**

**CARRIED**

## **6 CONFIRMATION OF MINUTES**

Mr Stephenson confirmed that the Tasman District Council had been advised of the Nelson-Tasman Regional Landfill Business Unit Joint Committee's amendment to its draft Business Plan 2018-2019 to include the increase in the local disposal levy to the value of \$2.2 million for each council and the increase in the landfill base gate charge to \$141 per tonne. He noted that he had also asked the Council to include the proposed landfill fees and charges to be included in the Council's Long Term Plan Consultation Document.

### **Moved Cr Maling/Bryant RLBU18-03-3**

**That the minutes of the Nelson-Tasman Regional Landfill Business Unit meeting held on Friday, 8 December 2017, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **6 PRESENTATIONS**

Nil

## **7 REPORTS**

### **7.1 General Manager's Update**

Mr Robinson presented the report contained in the agenda which was taken as read. He noted that the workshop to discuss the Asset Management Plan will be rescheduled.

#### **Landfill Compliance**

Mr Stephenson spoke about a complaint from a local resident regarding discharge to air from the Eves Valley landfill. Staff believe that the landfill does meet the discharge to air resource consent conditions but acknowledge that they receive more complaints during summer, usually on a still day when there are gentle southerly conditions. Staff will continue to monitor odour/methane management at the landfill and will contact the complainant.

#### **Landfill Operations**

#### **Management of Cover Material**

The committee discussed the current policy regarding the management of cover material which is applied at the York Valley landfill every day under the conditions of the resource consent. The committee agreed that it is timely to consider best practice for the use of cover material as part of the new landfill operations and maintenance contract tender process.

Mr Robinson noted that any material that potentially could be used for cover is tested as it arrives at the landfill. Mr Thiart noted that sludge from the Nelson North wastewater treatment plant would be perfect material to assist with daily cover.

Mr Louverdis agreed that it is timely to consider alternative methods of cover but cautioned that the business unit also needs to consider compliance with the landfill resource consent conditions and especially those that can cause odour issues.

In response to a question, Mr Thiart confirmed that sawdust is accepted at the York Valley Landfill and can be used to assist with cover material.

### **Eves Valley Landfill**

Mr Stephenson advised the committee of a potential health and safety issue at the Eves Valley Landfill. He noted that the landfill can generate more leachate than can be managed and that this issue is exacerbated during storm events when the ford is unsafe for vehicles or personnel to cross. He noted that staff are considering options for an alternative safe access through a private property. Staff are also investigating options for a temporary holding tank to receive excess leachate.

### **Landfill Operations and Maintenance Contracts**

Mr Robinson spoke about the two current landfill operations and maintenance contracts for York Valley and Eves Valley Landfills. Both contracts have been extended several times and the committee has agreed to bring forward their closure. The committee has also agreed to combine both contracts for the management of both York Valley and Eves Valley Landfills.

Mr Robinson reported that Morrison Low have been appointed to produce the tender documentation. The current contract with Stantec for professional services to produce the joint landfill asset management plan will be varied to include landfill operations specifications. Mr Robinson noted that in preparing the tender documentation, staff may also seek advice from a specialist landfill contractor/operator.

Mr Robinson advised the committee that staff plan to advertise the new contract by the end of May with a six-week tender period and early start in August 2018. He noted that the tender documents will require tenderers to think outside the square and to look at alternative options of compacting waste. Mr Robinson will provide an update on progress with the review at the June committee meeting.

### **Financial Update**

Mr Bishop spoke to the financial update included in the General Manager's update report. He noted that the business had received additional income as a result of increased volumes of landfill waste. However, this increase in income is offset by an increase in waste management and emissions trading levies. The business has also incurred some additional costs as a result

of the recent storm events.

Mr Bishop also noted that the business may not produce a budget surplus this year requiring both councils to share any deficit at year end.

### **Proposed Waste to Energy Plant, Buller**

Mr Robinson noted that the Government has placed this project on hold in terms of its regional investment fund.

### **Draft Business Plan**

Mr Robinson noted that the draft business plan will be presented to both councils in March 2018. He confirmed that the landfill fees and charges have been included in both council's Long Term Plan consultation documents. He noted that Tasman District Council has written to its customers regarding the proposed fees and charges and that Nelson will be writing to their customers after this meeting. The committee resolved:

### **Moved Cr Bryant/Maling RLBU18-03-3**

**That the Nelson Tasman Regional Landfill Business Unit instructs the General Manager to provide advance warning to landfill customers of the proposed fees and charges for the York Valley Landfill for the 2018-2019 financial year.**

**CARRIED**

### **Landfill Asset Management Plan**

Mr Robinson summarised progress with the draft Asset Management Plan. The committee discussed the levels of service included in the Plan and asked that the wording around health and safety include performance indicators and methods of measurement. The committee also asked that the response time for service requests be more specific, practical and generic across both councils.

### **Moved Cr Maling/Bryant RLBU18-03-2**

**That the Nelson-Tasman Regional Landfill Business Unit receives the General Manager's Update report.**

**CARRIED**

## **8 CONFIDENTIAL SESSION**

Nil

The meeting concluded at 12.08 pm.

Date Confirmed:

Chair: