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**MINUTES**  
of the  
**JOINT SHAREHOLDERS COMMITTEE MEETING**  
held  
**1.00 pm, Tuesday, 17 November 2020**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** **Tasman District Council:** Mayor T King, Deputy Mayor S Bryant, Councillors B Dowler, K Maling, C Mackenzie and D Ogilvie

**Nelson City Council:** Mayor R Reese (Chair), Deputy Mayor J Edgar, Councillors M Courtney, B McGurk, G Noonan and R Sanson

**In Attendance:** **Tasman District Council:** Chief Executive (Janine Dowding), Corporate and Governance Manager (M Drummond), Committee Advisor (C Ewing)

**Nelson City Council:** Chief Executive (Pat Dougherty), Group Manager Corporate Services (N Harrison)

**1 OPENING, WELCOME**

Mayor Rachel Reese opened the meeting with a Karakia.

**2 APOLOGIES AND LEAVE OF ABSENCE**

NIL

**3 DECLARATIONS OF INTEREST**

NIL

**4 CONFIRMATION OF MINUTES**

Moved Deputy Mayor Edgar/Deputy Mayor Bryant  
JSC20-11-1

That the minutes of the Joint Shareholders' Committee meeting held on Tuesday, 25 August 2020:

1. be confirmed as a true and correct record of the meeting.
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CARRIED

**5 PRESENTATIONS**

Nil

**6 REPORTS**

**6.1 Joint Appointment of Directors**

Mike Drummond took his report as read and was available to answer questions. It was noted a discussion commenced regarding terms of appointment for directors. The Committee recommended that the term of appointment referenced in the Joint Appointment of Directors/Trustees Policy, clause 5.1, be reduced from five to four consecutive years.

Moved Cr Edgar/Cr Dowler  
JSC20-11-2

That the Joint Shareholders' Committee:

1. receives the Joint Appointment of Directors report; and
2. agrees that all Director appointments or reappointments to jointly owned CCO's should be jointly made by both Tasman District Council and Nelson City Council under the Joint Appointment of Directors/Trustees to Council Controlled Organisations Policy; and
3. notes that current individual council director appointments will continue to the end of their current term and that these directors will be eligible for reappointment under the Joint Appointment of Directors/Trustees to Council Controlled Organisations Policy; and
4. instructs Tasman District Council and Nelson City Council Officers to advise the their individual appointees of the change in appointment policy; and
5. instructs Officers to engage with the respective boards and prepare a report to both Tasman District Council and Nelson City Council to recommend appropriate changes to the constitutions of Port Nelson Ltd and Nelson Airport Ltd; and
6. confirms that the term of appointment be reduced from five to four consecutive terms, and that changes are to be made to the Joint Appointment of Directors/Trustees to Council Controlled Organisations Policy and reads as '*no director/trustee being reappointed for a fourth consecutive term unless there are special circumstances.*'

CARRIED

**6.2 Port Nelson Limited - Final Statement of Corporate Intent 2020-2023**

Mike Drummond took his report as read and was available to answer questions. It was noted by the Committee they were pleased that all matters outlined in the Officers report under section 4.8, has been addressed by Port Nelson Ltd (PNL) in the PNL Statement of Corporate Intent 2020-2023.

A suggestion was made by a member of the Committee that perhaps PNL could use a larger font size, as it was hard to read.

Moved Cr Ogilvie/Cr Courtney  
JSC20-11-3

That the Joint Shareholders Committee

1. receives the Port Nelson Limited - Final Statement of Corporate Intent 2020-2023 RJSC20-11-2; and
2. notes the delivery of the Port Nelson Ltd Final Statement of Corporate Intent 2020-2023; and
3. agrees to the Port Nelson Ltd Final Statement of Corporate Intent 2020-2023 (attachment 1)

CARRIED

## 7 CONFIDENTIAL SESSION

### 7.1 Procedural motion to exclude the public

Moved Deputy Mayor Edgar/Deputy Mayor Bryant  
JSC20-11-4

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 7.2 Confirmation of the Confidential Minutes

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

Date Confirmed:

Chair: