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## Minutes of a meeting of the Brook Recreation Reserve Management Plan Panel – Deliberations on Submissions

Held in the Council Chamber, Civic House, 110 Trafalgar Street,  
Nelson

On Tuesday 22 September 2015, commencing at 1.03pm

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Present: P Raeburn (Chairperson), and Councillors P Matheson and G Noonan

In Attendance: Councillor B McGurk, Group Manager Community Services (C Ward), Administration Adviser (G Brown), and External Consultant (R Greenaway)

### 1. Confirmation of Order of Business

There was no change to the order of business.

### 2. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

### 3. Confirmation of Minutes

Document number A1417691, agenda pages 4-10 refer.

Resolved

***THAT the minutes of the meeting of the Brook Recreation Reserve Management Plan Panel, held on 2 September 2015, be confirmed as a true and correct record.***

Noonan/Matheson

Carried

### 4. Deliberations on the draft Brook Recreation Reserve Management Plan

Document number A1426062, agenda pages 11-22 refer.

Resolved

**THAT the report *Deliberations on the draft Brook Recreation Reserve Management Plan (A1426062) and its attachment (A1426064) be received;***

Noonan/Matheson

Carried

The Chairperson advised the Panel the meeting would commence by reviewing the summary of issues raised by submitters in attachment 1 of the officer's report.

### Vision

It was discussed that Reserve activities needed to be flexible, and the Comprehensive Development Plan would play a large part in defining the Vision for the Reserve. It was added that the Nelson Resource Management Plan would also need to be considered for activities in the Reserve.

The Panel supported Vision Option 3: 'The Brook Recreation Reserve serves the community as a centre for environmental education and conservation and as a destination for camping and outdoor recreation, including appropriately-scaled and complementary commercial recreation and tourism development'.

### Road Stopping

Due to public support, the Panel supported Option 1: retain objective to close the road and transfer to Reserve status.

### Gazettal

External Consultant, Rob Greenaway advised that the Reserve should be gazetted as a Local Purpose Reserve as this provided a wider range of options to be considered in relation to activities on neighbouring reserves.

Mr Greenaway said that being a Local Purpose Reserve the primary purpose of the reserve needed to be identified. He added that the reserve status would override the Brook campground regulations.

It was discussed removing 'Brook' from Option 2 and having (Recreation) only as the classification for the Local Purpose Reserve would be consistent with the Vision.

The Panel supported Option 2: Gazette all the area within the management plan scope as Local Purpose Reserve (Recreation).

## Administration

There was a discussion that the draft Brook Recreation Reserve Management Plan 2015-25 (the draft Plan), allowed for a number of activities and adequate resources would be required.

It was suggested that it would be appropriate for the administration to remain with Nelson City Council.

Lease of the Reserve was discussed and it was suggested that it was possible to consider lease arrangements. It was highlighted that Tahunanui Motor Camp was leased and was well managed.

It was discussed that the word 'agrees' in Option 3 should be replaced with the word 'enables'.

The Panel supported Option 3: NCC maintains its role as administering authority and enables leases to specific parts, or all of, the Reserve (depending on the structure of the comprehensive development plan and the need to achieve the Vision of the Plan).

## Residential Camping

It was discussed that the Reserve should continue to function partly for permanent residents.

There was agreement that there should be a limitation on the numbers of permanent residents for the area based on facilities.

Retaining the status quo and having 25 sites with no sinking lid policy was suggested, with a three yearly review.

In response to a question, Mr Greenaway said that 25 sites would utilise a quarter of the camp area.

It was agreed that Occupation Agreements would be required to manage the people on sites and that a comparison should be conducted with the Occupation Agreements at Tahunanui Motor Camp.

The Panel discussed Option 1, which would change to a three yearly review at the commencement of the adoption of the Comprehensive Development Plan. The criteria was discussed on page 20 and it was highlighted that the alternative priority uses be elaborated on to say 'area relating to Vision of the Reserve'.

Mr Greenaway informed the Panel the Reserve had the added complication of being gifted land for recreation purposes only. It was suggested that the reviews intention could be that the Reserve eventually return to its recreation status and that this could be highlighted in the criteria.

It was discussed that the Occupation Agreement should not convey long term expectations.

In response to a question, Group Manager Community Services, Chris Ward advised that the Comprehensive Development Plan would define the relocatable home park and would place limits on areas available.

In response to a further question, Mr Ward said a minimum notification period for end of agreement would form part of the Occupation Agreement.

The Panel supported Options 1 and 4 with the following amendments:

- 1) Remove the sinking lid and have a three yearly review commencing from the adoption of the Comprehensive Development Plan. This may require the addition of some criteria on which the review is based to support appropriate housing development within the relocatable home park and to ensure that residents have some security about the nature of the review (including for example, visual appearance, behaviour, revenue, compliance with camp and external rules and regulations, alternative priority uses for area relating to the Vision of the Reserve. This should include a minimum notification period if the review finds that the home park should be removed. The existing policy envisages that attrition over time will naturally see the home park shrink.
- 4) Limit residential occupation to 25 sites subject to one site per occupation agreement.

#### Other Issues

Submitters to be advised of these.

#### Deletion of section in draft for final version

It was agreed that sections of the draft plan that had been included specifically to guide the consultation process could be removed from the final draft. This included the early consultation suggestions (section 6); the issues and options presented in section 7; and the alternative vision presented in section 8.

#### Department of Conservation submission

The panel agreed that the technical issues raised in the DoC submission should be addressed in the final Plan. These include consequential changes required as a result of the decision to recommend Gazettal of the Reserve. Mr Greenaway was asked to provide a marked up copy of the revised draft to address these matters.

#### Vegetation Management

It was discussed that significant trees whether native or exotic were identified as part of the Comprehensive Development Plan.

The Panel supported Option 3: We consider that the plan should include provision to protect the native trees planted as part of the Kidson Memorial.

### Comprehensive Development Plan

There was support for number 1: 'Creation of an attractive entrance to the site to encourage visitors' to be included to section 9.2.2 of the draft Plan.

Mr Ward advised there would be no consultation for the Comprehensive Development Plan as its content was based on the draft Plan which had been consulted on.

The following amendments were required to the draft Plan:

- 7.2.3 To be rewritten to say that Figure 21 defines....to have regard to...
- 9.2.2 5) Remove
- The Vision to start from Chapter 9
- 9.1 Alter to reflect NCC as the administering authority
- 9.2.2 3) Full stop after once approved
- 9.2.2 4 (c) Addition to entrance
- 9.2.2 5) Remove
- 9.3 Change due to local purpose reserve and remove gazettal
- 9.4 Alter to reflect NCC as the administering authority
- 9.4.2 8) Remove consequential change
- 9.4.2 9) Full stop at 'agreed'
- 9.7 Change activities not permitted to policies section
- 9.7.2 c) Change to three years and criteria for review

It was suggested that a draft Occupation Agreement should be compiled as soon as possible.

Resolved

**AND THAT the amended draft Brook Recreation Reserve Management Plan (A1365018) be reviewed by the Panel;**

**AND THAT the officers prepare a report with the amended draft Brook Recreation Reserve**

***Management Plan based on the  
recommendations of the hearing panel.***

Noonan/Matheson

Carried

There being no further business the meeting ended at 3.25pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date