



Ref: [REDACTED]

Civic House, 110 Trafalgar Street
PO Box 645, Nelson 7040, New Zealand

25 March 2022

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nelson.govt.nz

Dear [REDACTED]

OFFICIAL INFORMATION REQUEST FOR INFORMATION ON CCTV EQUIPMENT OWNED BY NELSON CITY COUNCIL

I refer to your official information request dated 7 March 2022 for the following information:

1. Could you tell me how many cameras you have on your Network. and their purpose.
2. How many PTZ, Fix, 360 View, ANPR, Cameras do you have in the Network and the purpose for each camera and brand of cameras.
3. Camera locations (latitude longitude) that are owned by Nelson City Council . if possible if this could be in an excel or google sheet.
4. ANPR Cameras locations (latitude longitude) of that are owned by Nelson City Council if possible if this could be in an excel or google sheet.
5. How long do you keep ANPR data for?
6. How long do you keep footage for?
7. Do you use facial recognition on your network ?
8. Can your cameras use facial recognition?
9. What analytics do you use on your network?
10. What software do you use on the network? I.e Vms? Milestone software? Any add ons?
11. Map of cameras and ANPR locations. etc

Part of the information you have requested is enclosed. However, we have decided to refuse your request for information that relates to the software used for Council's CCTV under Section 7(2)(j) of the Local Government Official Information and Meetings Act to prevent the disclosure or use of official information for improper gain or improper advantage. Providing information about the brands of software used could jeopardise the security of Council's CCTV network.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact lgoima@ncc.govt.nz

Yours sincerely

Jane McLeod
Chief Information Officer

Encl: Response to questions

Excel Spreadsheet – Details of CCTV

Map of CCTV locations

RESPONSES TO QUESTIONS

1. *Could you tell me how many cameras you have on your network, and their purpose.*

Please see the enclosed excel spreadsheet for the camera count.

All CCTV Cameras are installed for the purposes below:

- Council CCTV is used for the purpose of enhancing and maintaining safety for staff and members of the public community.
- Council CCTV is used to prevent damage and avoid loss to Council property.
- Council CCTV images may be used by Council to investigate and manage health and safety issues, suspected or alleged misconduct, emergency situations, cashier errors, damage and/or recovery of Council, private or public property, and criminal activity.
- People counting cameras are used to monitor the number of people accessing our library facilities in person.

2. *How many PTZ, FIX, 360 View, ANPR, Cameras do you have in the Network and the purpose for each camera and brand of cameras.*

Mixture of PTZ's and static cameras. 1x ANPR camera located on Akersten St. Please see the excel spreadsheet for count information.

3. *Camera locations (latitude longitude) that are owned by Nelson City Council . if possible if this could be in an excel or google sheet.*

Please see the excel spreadsheet for this information.

4. *ANPR Cameras locations (latitude longitude) of that are owned by Nelson City Council if possible if this could be in an excel or google sheet.*

1 at Akersten Street, see spreadsheet.

5. *How long do you keep ANPR data for?*

31 days

6. *How long do you keep footage for?*

For the cameras monitored by NZ Police (shown in the spreadsheet), footage is kept for 31 days in line with NZ Police Policy. Those cameras which are monitored by Council staff (shown in the spreadsheet) footage is retained for up to 20 days and deletion of data is managed by overwriting with new data. See the spreadsheet.

7. Do you use facial recognition on your network ?

No

8. Can your cameras use facial recognition?

No

9. *What analytics do you use on your network?*

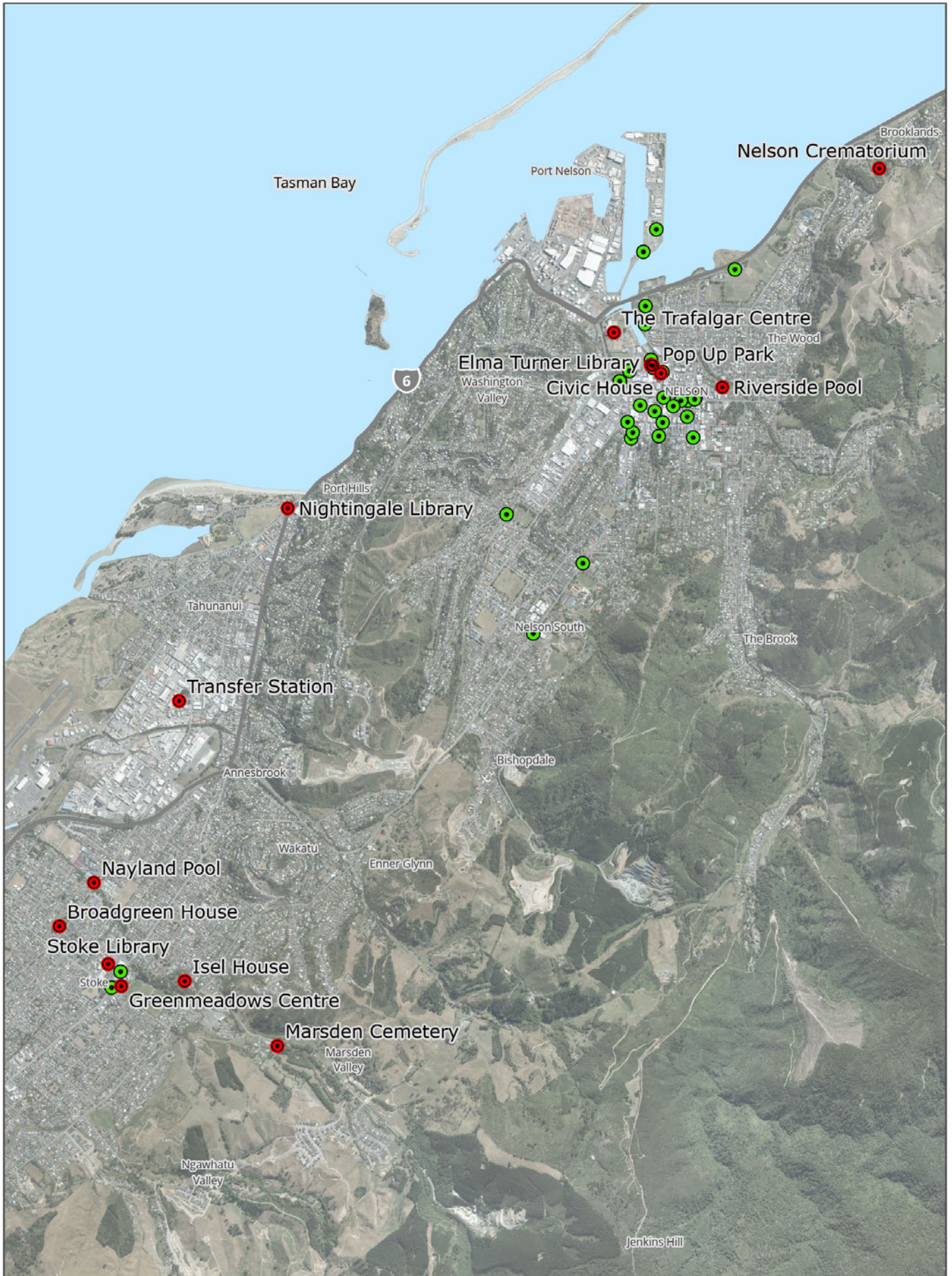
No analytics are used for our cameras, apart from people counting cameras which is limited to count only.

10. *What software do you use on the network? I.e Vms? Milestone software? Any add ons?*

This question will not be answered as explained in the covering letter.

11. *Map of cameras and ANPR locations. Etc*

Enclosed



Nelson City Council

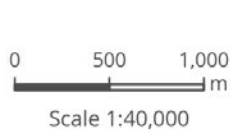
CCTV Sites

LGOIMA Request



Legend

- Monitored by NZ Police/Council Staff
- Within Facilities, monitored by Council staff



March 2022

The map is an approximate representation only and must not be used to determine the location or size of items shown, or to identify legal boundaries. To the extent permitted by law, the Nelson City Council, their employees, agents and contractors will not be liable for any costs, damages or loss suffered as a result of the data or plan, and no warranty of any kind is given as to the accuracy or completeness of the information represented. Nelson City Council information is licensed under a Creative Commons Attribution 4.0 International License, and the use of any data or plan or any information downloaded must be in accordance with the terms of that licence. For more information please contact us. Cadastral information derived from Land Information New Zealand. CROWN COPYRIGHT RESERVED.

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 M.O. Original map size A4.

IseI House

- 1: Drawing Room
- 2: Library
- 3: Up Corner Room
- 4: Reception
- 5: Frame Room
- 6: China Room
- 7: Restoration Room
- 8: Herbarium
- 9. ?
- 10: Upstairs Landing.

Elma Turner Library

- External Front Entry
- Foyer
- Entry ID
- Children's Area overview
- Learning Centre
- The Pod
- Music / CD's
- Toilet Entry
- Fiction Overview
- Back of House
- Reception Desk
- People counting Entry
- People counting Children's Area

Riverside Pool

- Pool
- Reception
- Shop
- Office

Stoke Library

- Entry external
- Entry internal
- Inside corner
- Counter
- Staff entry external
- Side external.
- People counting -entry

Nightingale Library

Front door
Rear Door
Library 1
Library 2.

Broadgreen House

Camera 1 - Master Bedroom
Camera 2 - Outside Fire Escape
Camera 3 - Box Room
Camera 4 - Costume Room
Camera 5 - Front Step
Camera 6 - Back Garden
Camera 7 - Office
Camera 8 - Side Veranda
Camera 9 - Conservatory

Civic House

Camera 1 - CSC Trafalgar Entry
Camera 2 - Interview Rooms
Camera 3 - Waiting Area
Camera 4 - Halifax Entry
Camera 5 - Chamber Gnd Entry
Camera 6 - Chamber Gnd Lobby
Camera 7 - CSC Queue
Camera 8 - CSC Counter 6/7
Camera 9 - CSC Counter 4/5
Camera 10 - CSC Counter 1/2/3
Camera 11 - CSC Admin
Camera 12 - CSC Admin Office
Camera 13 - CSC Safe Room
Camera 14 - Ruma Kea
Camera 15 - Ruma Kereru
Camera 16 - Ruma Kiwi
Camera 17 - Clock Tower Entry
Camera 18 - Yard Garage
Camera 19 - Bike Cage
Camera 20 - Yard Gate
Camera 21 - Chamber L2 Lobby
Camera 22 - Mayors Reception

Greenmedows Centre

IP Camera 1 - Entry
IP Camera 2 - Cafe
IP Camera 3 - Nth Face Looking West
IP Camera 4 - Nth Face Looking East
IP Camera 5 - Rugby Field
IP Camera 6 - Carpark Entry / L1 Balcony
IP Camera 7 - Carpark Entry
IP Camera 8 - Carpark / Auto Door

Marsden Cemetery

Camera 1 - Driveway
Camera 2 - Carpark

Nelson Crematorium

1 Chapel Front
2 Chapel Rear
3 Driveway
4 Cremators
5 Chimneys

The Trafalgar Centre

Installed by Teltrac. Upgrade pending, but don't have a current list of camera locations or numbers on file.

Transfer Station

Camera 1 - Kiosk Till
Camera 2 - Kiosk Lane
Camera 3 - Kiosk Overview

Nayland Pool

Camera 1 - Entry
Camera 2 - Exit
Camera 3 - Till
Camera 4 - Pools Overview

Trafalgar Centre

Stadium 1
Stadium 2
Stadium 3

Front Side Entry
Front Entrance
Loading
Loading Door
Kitchen Front
Kitchen inside 1
Kitchen inside 2
Front Side Entry
Function Room
Bar
Side
Kitchen Rear

Nelson City Council CCTV Systems List - March 2022

Site Address	lat	long	NZTM Easting	NZTM Northing
Isel House	41 20 23.99567 S	173 14 25.70964 E	1620120	5423470
Elma Turner	41 15 42.49719 S	173 16 58.52808 E	1623700	5432140
Elma Turner	41 16 10.44829 S	173 16 59.33656 E	1623716	5431278
25 Riverside	41 16 18.43326 S	173 17 22.32363 E	1624250	5431030
Cnr Putaitai St and Neale Ave	41 18 42.54941 S	173 13 59.96118 E	1619530	5426600
2 Beach Road	41 16 48.92758 S	173 14 58.87911 E	1620910	5430100
276 Nayland Road	41 18 33.17776 S	173 13 43.80015 E	1619155	5426890
Civic House Trafalgar Street	41 16 15.01415 S	173 17 01.97818 E	1623777	5431137
Greenmeadows Park	41 18 48.05337 S	173 14 04.28179 E	1619630	5426430
Marsden Valley Road	41 19 02.86165 S	173 14 55.94970 E	1620830	5425970
Atawhai Drive	41 15 23.82100 S	173 18 13.86382 E	1625455	5432710
13 Paru Paru Rd	41 16 04.90235 S	173 16 46.37565 E	1623415	5431450
Pascoe Street	41 17 36.99713 S	173 14 23.16044 E	1620075	5428620
Nayland Road, Stoke	41 18 22.29163 S	173 13 55.15834 E	1619420	5427225
Neale Park Skate Park	41 15 49.10810 S	173 17 26.31974 E	1624346	5431934
Montgomery Square/Bank Lane	41 16 24.45559 S	173 16 59.99890 E	1623730	5430846
Montgomery Square/Phoenix Arcade	41 16 23.00817 S	173 16 55.17853 E	1623618	5430891
Bridge Street/Trafalgar Street	41 16 21.04347 S	173 17 02.90696 E	1623798	5430951
Hardy Street/Trafalgar Street	41 16 27.23792 S	173 17 02.63296 E	1623791	5430760
Halifax Street/Trafalgar Street	41 16 15.04655 S	173 17 01.97832 E	1623777	5431136
Nelson Library	41 16 11.68211 S	173 16 58.69717 E	1623701	5431240
Bridge Street/ Collingwood Street	41 16 21.04964 S	173 17 13.48075 E	1624044	5430950
142 Bridge Street	41 16 21.76948 S	173 17 10.90493 E	1623984	5430928
Bridge Street East	41 16 21.80757 S	173 17 08.62700 E	1623931	5430927
Bridge Street West	41 16 21.80757 S	173 17 08.62700 E	1623931	5430927
118 Bridge Street	41 16 21.80757 S	173 17 08.62700 E	1623931	5430927
Lower Church Steps	41 16 30.64601 S	173 17 01.35822 E	1623761	5430655
Buxton Carpark/Alma Lane	41 16 25.79106 S	173 17 10.70761 E	1623979	5430804
Buxton Carpark/Fiddle Lane	41 16 23.17583 S	173 17 06.09697 E	1623872	5430885
Rutherford Street/Selwyn Place	41 16 31.21977 S	173 16 52.20498 E	1623548	5430638
Rutherford Street/Selwyn Place (Mc Donalds)	41 16 29.79158 S	173 16 52.75765 E	1623561	5430682
Main Road St/ Putaitai Street West	41 18 44.45431 S	173 14 04.05383 E	1619625	5426541
Main Road St/ Putaitai Street South	41 18 44.45431 S	173 14 04.05383 E	1619625	5426541
Main Road/Putaitai Interstecion	41 18 44.45431 S	173 14 04.05383 E	1619625	5426541
Anzac Park Camera 1	41 16 17.02551 S	173 16 48.40458 E	1623461	5431076
Anzac Park Camera 2	41 16 17.02551 S	173 16 48.40458 E	1623461	5431076
Victory Square	41 16 50.28852 S	173 16 11.14730 E	1622591	5430053
Victory Square	41 16 50.28852 S	173 16 11.14730 E	1622591	5430053
Trafalgar Park	41 15 58.29386 S	173 16 56.83421 E	1623659	5431653
Trafalgar Park	41 16 02.83417 S	173 16 56.68188 E	1623655	5431513
Trafalgar Park	41 16 02.83417 S	173 16 56.68188 E	1623655	5431513

Hardstand	41 15 26.28376 S	173 16 58.24317 E	1623695	5432640
Hardstand vehicle gate entrance	41 15 38.27361 S	173 17 01.73295 E	1623775	5432270
Boat storage park vehicle gate entrance	41 15 39.18508 S	173 17 00.31872 E	1623742	5432242
Boat storage and Hardstand	41 15 39.09013 S	173 16 59.37286 E	1623720	5432245
Akersten St ANPR	41 15 44.80567 S	173 16 56.04543 E	1623642	5432069
Halifax St Skate& Scooter park	41 16 13.62608 S	173 16 59.39328 E	1623717	5431180
Halifax St Skate& Scooter park	41 16 13.62608 S	173 16 59.39328 E	1623717	5431180
Trafalgar Centre Roof	41 16 04.90211 S	173 16 46.46160 E	1623417	5431450
Saxton Park Rd O/S Greenkeepers Building	41 19 47.41818 S	173 12 46.41281 E	1617815	5424604
Saxton Park Rd O/S Greenkeepers Building	41 19 47.41818 S	173 12 46.41281 E	1617815	5424604
Saxton Park Nelson Football Clubrooms	41 19 41.34950 S	173 12 48.93116 E	1617874	5424791
Stoke Skateboard Park	41 18 51.15143 S	173 13 55.69087 E	1619430	5426335