

Summary of rights

1. If you pay the infringement fee (including, if applicable, any towage fees) within 28 days after the issue of this notice, no proceedings in respect of the infringement offence will be taken. Payment should be made to the enforcement authority at the address shown in this notice.

2. You should write to the enforcement authority if you wish to do any of the following things:

- a) Raise a matter concerning the circumstances of the offence for consideration by the enforcement authority; or
- b) Deny liability for the offence and request a court hearing; or
- c) Admit liability for the offence, but make written submissions to the Court.

3. The owner of the vehicle described in this notice is responsible for any stationary vehicle offences committed with the vehicle unless one of the relevant statutory defences can be established. One statutory defence which applies only to stationary vehicle offences is set out in paragraph 4.

4. You have a complete defence if you are being prosecuted as the owner or person entitled to possession of the vehicle, and can prove:

- a) That, at the time of the alleged offence,
 - i) you were not lawfully entitled to possession of the vehicle (either jointly with any person or severally); or
 - ii) another person was unlawfully in charge of the vehicle; and
- b) You advised the enforcement authority in writing of this immediately after becoming aware of the alleged offence; and
- c) You did everything reasonably possible on your part to comply with all requests of the enforcement authority to supply information to that authority regarding the person who was lawfully entitled to possession, or who was in charge, of the vehicle, at the time of the alleged offence.

Note: This paragraph does not set out all of the relevant statutory defences.

5. If you don't do anything when you receive this notice, a reminder notice explaining fully how to defend the charge and containing a statement of your rights will be issued to you.

Note: All queries and all correspondence regarding this infringement notice must be directed to Nelson City Council at the address shown for correspondence.

Non-payment of fee

If you do not pay the infringement fee and do not request a hearing within 28 days after being served with the reminder notice, you will become liable to pay costs in addition to the infringement fee if the Nelson City Council decides to commence proceedings against you.

Queries/correspondence

When writing or making payment please include:

- a) The date of the infringement; and

- b) The infringement notice number; and
- c) The vehicle registration number; and
- d) Your full name and address for reply.

Please attach payment or correspondence and return within 28 days to:

Nelson City Council Parking Services
PO Box 645
Nelson 7040