



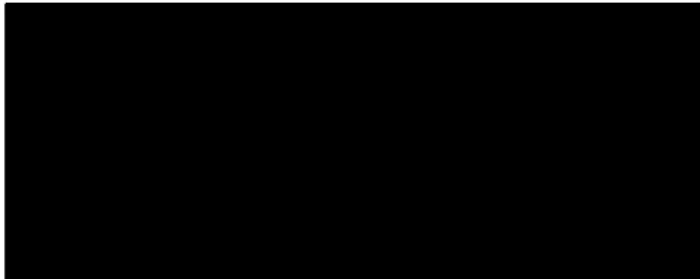
Ref: [REDACTED]

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19 February 2025



OFFICIAL INFORMATION REQUEST FOR "INFORMATION - FINANCIAL BUDGETING FOR THE BUILDING PROCESSING AND INSPECTION TEAM AT NELSON CITY COUNCIL"

I write further to your requests relating to financial budgeting for building consent processing and inspections. Each request is reproduced here in **bold** type, with our responses below each one, noting that, in relation to parts 3, 5, 6, 8 and 9, a response to our request for clarification on 31st January 2025 has not been received.

1. Salary provisions for R1-3 and C1-3 roles.

R1 = 87K – 117K for C3 competency.

2. Technical competencies salary band.

R1 & R2 = Grade 15, R3, C1, C2 = Grade 16, C3 = Grade 17.

3. Historical analysis of building consents processed and corresponding forecasts.

In the absence of any clarification from you of the year span sought, this part of your request is refused under section 17(f) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) because a response would require substantial collation and research.

4. Inflation allowances in the forecasts.

Council doesn't factor in inflation to forecasts. Council applies CPI for budgets and pass on any increases that Council reasonably incurs externally. Building unit finance and revenue policy of between 60 – 80% funded through building unit activities and 20-40% funding via rates input. Officers aim for close to 80% funding through building unit activities.

5. Yearly strategic management review data.

This part of your request is refused under section 17(f) LGOIMA for the reasons set out in part 3 above.

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6. Correct number of staff for processing and inspections.

It was not clear whether your request related to how the BCA calculates the correct amount of staff required. In the absence of any clarification from you, we have not processed this part of your request because it lacks due particularity, which is required by section 10(2) of the LGOIMA.

7. Analysis and budgeting regarding the use of contractors for processing and inspections.

Council has a set budget for the use of contractors, recorded in the annual and 10 year long term plan budgeting. This does not alter other than inflation increases, nor is it assessed as it is market driven that is impossible to predict.

8. A 10-year historical view (aligned with the 7-year cycles).

This part lacks due particularity and cannot be processed in the absence of clarification from you.

9. Analysis of resource consent applications, including allowances for processing with a 6-month lag to building consent (BC).

This part lacks due particularity and cannot be processed in the absence of clarification from you.

10. Methodology for measuring competent staff numbers with consent forecasting.

No methodology as such, Council analyses the previous year's consent data compared to forecast activity, resource consent information etc, for the coming year. An informed decision is made from the information that is held, as to the appropriate staffing numbers. The correct staffing numbers is difficult to predict due to the number of consents received in any given year being purely market driven and unpredictable.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact myself.

Yours sincerely



Mark Hunter
Manager Building